



Date: Friday, September 20, 2024

Subject: Public Works' Monthly Report

RE: August 2024

Public Works Related

- PWD uploaded and approved bills for PW & Gen Govt assigned in Bill.com.
- PWD attended finance meetings with Todd.
- Payroll processing and review.
- PWD continued to review edits to the Cummins generator contract.
- PWD and site design incorporated the changes the board requested before execution of the contract.
- PWC Stewart worked the July movie night.
- PWC provided setup and breakdown for National Night Out.
- PWD reviewed Fence Permit for sightline and ROW issues.
- Department heads reviewed Frederick Douglass Parade Permit.
- PWD attended meeting with United Rentals regional manager to discuss additional services for the Town.
- PWD reviewed the Audit Asset list for accuracy ahead of Town's financial audit.
- PWD ordered United Rentals Training Pocket Cards for all PW staff. This allows us to track all trainings received, associated grades, records, and know recertification intervals with a quick scan.
- PWD attended a site visit with Valario's foreman to discuss interceptor request.
- PWD updated LGIT property list.
- PWD and CPL Anderson provided traffic control for a large-scale delivery for a resident.
- PWD attended an emergency preparedness meeting with County EOD ahead of Hurricane Debbie remnants.

Maintenance and Beautification

- PWC fielded multiple Recycle bin requests.
- PWC weeded flowerbeds around Town.
- PWC sprayed the playground grounds with insect shield.
- PWC performed maintenance on various street signs around Town.
- PWC watered Main St Planters.
- PWC conducted site cuts around Town.
- PWD coordinated pest control service with BOG.
- PWC removed old banners around Town while foreman and I provided traffic control.

Street and Sidewalk / Mead & Hunt Update



- Storm drain checks and clearing ahead of Hurricane Debbie remnants.
- PWC conducted litter patrols around Town.
- PWD continued working Better City to review Town Wayfinding signage design.
- PWD attended PEPCO streetlight survey meeting.
- PWD reviewed and made suggestions for the 14500 Church St ROE agreement.
- PWD and Foreman monitored water levels at The Water St Bridge for multiple large rain events.

Playground and Splash Pad Phase II Update: PWD prepared dedication documents and submitted to DPIE. DPIE is still submitting feedback and questions on the Final report submitted by Sparks at Play. They are now requiring a stormwater management system because the overall project has an area of disturbance slightly above 5,000 sq ft. The estimated cost of these requirements adds \$200,000 to the overall project. We are working to get an exemption from this to move the project forward.

Refuse Accumulations

- There was one dump body rental for the month.
- Bulk day refuse totals for items to landfill were 3.41 tons.
- Yard waste totals for items to MES were 1.08 tons.

Sincerely,

Darnell F. Bond / Director of Public Works