



# TOWN OF UPPER MARLBORO

## GENERAL GOVERNMENT STAFF REPORT

*April 2026 Monthly Activities Summary*

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### COMMUNITY OUTREACH

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- AAMA Housing Webinar.
- Coordinated District 9 candidates forum.
- Met with an HOA interested in being annexed into the Town; discussed the annexation process and next steps.
- Met with Target to discuss community partnerships
- Met with local business to help resolve landlord dispute.

### ECONOMIC DEVELOPMENT

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- Attended the MEDA conference
- Met with Jasmine Forbes of FSC to discuss small business finance
- Met with a small business consultant to discuss small business seminars

### ADMINISTRATIVE

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- Completed the federal ARPA report.
- Renewed SAMS number
- Progress report for MIP Beautification grant.
- Met with LGIT to resolve 5510 Crain Highway concerns.
- Corrected ongoing pension issue
- On boarded new accountant firm
- Discussed ADA compliance with IT
- Created new job applications for certain positions in lieu of submitting a resume
- Renewed Piney Bowes agreement
- Completed annual Healthcare Prescription reporting
- Submitted certified tax rate to Prince Georges County
- Reviewed Chesapeake Insurance quote
- **Staff responded to 360 phone calls**
- **Staff received 1642 emails**

### BUDGET & FINANCES

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- Participated in numerous budget sessions
- Renewed SAMS number to allow us to receive federal grant funding
- Requested an extension for bond bill 19-G122.

