

**The Town of Upper Marlboro**

RESOLUTION: 2026-01  
SESSION: Special Town Meeting  
DATED: February 24, 2026

**A RESOLUTION OF THE COUNCIL OF THE TOWN OF UPPER MARLBORO,  
ESTABLISHING A BUDGET CALENDAR FOR THE FISCAL YEAR 2027 BUDGET  
PROCESS**

**WHEREAS**, § 82-40 of the Charter of the Town of Upper Marlboro provides that the Town Manager of the Town of Upper Marlboro (the "Town Council" or the "Council"), on such date as the Council shall determine, but at least thirty days before the beginning of any fiscal year, shall submit a budget to the Council. The Budget shall provide a complete financial plan for the budget year and shall contain estimates of anticipated revenues and proposed expenditures for the coming year. The budget shall be a public record in the office of the Town Manager, open to public inspection during normal business hours; and

**WHEREAS**, the Town Council must adopt a budget for the Town of Upper Marlboro that includes revenues and expenditures for Fiscal Year 2027, beginning July 1, 2026, and ending June 30, 2027; and

**WHEREAS**, the deadline for the Town Council to adopt a Town Budget for Fiscal Year 2027 is June 30, 2026; and

**WHEREAS**, it is necessary to inform the public about the proposed budget, conduct a public hearing on the proposed budget, and allow for citizen review and comment on the proposed budget before final adoption of the budget ordinance; and

**WHEREAS**, the Town Council must also take into consideration the constant yield tax rates ("CYTR") for the classes of real property in the Town, and depending on tax rate proposed the Council may have to provide notice and a special hearing under the CYTR law prior to levying a tax rate; and

**WHEREAS**, the Town Council desires to establish a budget calendar for the Fiscal Year 2027, budget preparation, and adoption processes.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF UPPER MARLBORO, that the following calendar is hereby adopted for the preparation and adoption of the Town of Upper Marlboro Budget for Fiscal Year (" FY") 2027:**

<b>Date</b>	<b>Meeting Type</b>	<b>Topic</b>
Tues. Feb. 10 <sup>th</sup>	Special Meeting/ Work Session	Preliminary Budget Calendar Discussion/Resolution 2026-01
Wed. Feb. 11 <sup>th</sup> – Wed. Feb. 25 <sup>th</sup>		Virtual budget survey
Tues. Feb. 17 <sup>th</sup>	Extra Budget Work Session	Community input/ Council Priorities and Goals
Sat. Feb 28 <sup>st</sup>	Listening Session/ Community Engagement	Listening Session 11:00 AM until 12:00 PM Council Priorities & Goal Setting
Tues. Mar. 10 <sup>th</sup>	Council Work Session	Anticipated Revenue, Expenses, Tax Rates
Tues. Mar 17 <sup>th</sup>	Extra Budget Work Session	Anticipated Revenue, Expenses, Tax Rates, CIP discussion
Tues. Mar 24 <sup>th</sup>	Regular Town Meeting	Public Comment- Proposed Town Tax Rates Schedule CYTR Hearing, if applicable.
Tues Apr.14 <sup>th</sup>	Work Session	Draft Budget Ordinance Discussion and Budget Book
Tues. Apr.28 <sup>th</sup>	Regular Town Meeting	Introduce Budget Ordinance & Public Comment
Tues. May 12 <sup>th</sup>	Special Town Meeting/Work Session	Approval of Budget Ordinance & Budget Book (TBD)
Tues. May 26 <sup>th</sup>	Regular Town Meeting	Approval of Budget Ordinance & Budget Book (if needed)
Wed. July 1 <sup>st</sup>	N/A	FY 2027 Budget Effective

\*\*\*Public Comment Period will be provided at each meeting regarding the FY 2027 Budget.

PASSED by the Town Council of the Town of Upper Marlboro, Maryland sitting in a Regular meeting the 24<sup>th</sup> day of February 2026.

Attest:

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Telaya Bush, Town Clerk

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Charles Colbert, Mayor

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Date: