



Date: Friday Feb 20, 2026

Subject: Public Works' Monthly Report

RE: January 2026

Public Works Related

- PWD uploaded and approved bills for PW assigned in Bill.com.
- Payroll processing and review.
- PWD and Foreman attended MMLPWA meeting in Hyattsville.
- PWD and staff got new hires up to speed on daily operations.
- PWD, Clerk Bush, and Chief Burse selected Emaculate Cleaning as new cleaning service. Service agreement executed.
- Chief Burse, Town Manager Anderson and I visited Apple Ford, and Waldorf Ford to review the vehicles needed and pricing. We jointly worked on pricing package and recommendations for the board.
- PWD met with multiple vendors to revise COI's to receive reimbursement from the state of MD.

Maintenance and Beautification

- Trucks and equipment were prepared for 2nd snow event of the season.
- Multiple issues sorted out with snow equipment during and after operations.
- PWD attended multiple meetings with State and County officials

Street and Sidewalk

- Trucks were outfitted ahead of first snow event of the season.
- PWC pre-treated all Town roads and sidewalks ahead of snow event 2
- PWC performed storm drain checks and clearing of leaves and debris ahead of storm.
- PWC conducted routine litter patrols around Town.
- PWD and Crew worked large scale snow event. Multiple days of plowing, sidewalk clearing and treating as temperatures remained well below freezing for days after.

Projects Update

- **Pocket Park Electrification** - PWD met with electrical contractor to discuss. Quote provided and accepted.
- **Town's stormwater management property** - between Spring Branch Dr and Trinity Cemetery, stakeout was completed late December, associated documents provided in January. There is a code violation that needs to be resolved before we can request quotes to fence the property in.
- **Marlborough Towne Streetlights** - Electrical Contractor hired to figure out issues with streetlights. Plan of action made for future repair. Three of four repaired in February.



- **Church St lot** - Town Manager Anderson and I met with Site Design to discuss the design. Plans revised to include more spaces.
- **Phase II Playground and Splash Pad** - Final permit issued. Change order received to update labor and material pricing and to encompass needed bio-retention pond that is a DPIE requirement that was not included in the original scope.
- **Staff Training** – PWD has been working with Senior Park Manager Athletic Fields/Trails Manager of the Southern Region Parks Division of M-NCPPC on joint training opportunities for staff. We are requesting certification in pesticides, fertilization, and playground maintenance.
- Also, Crew lead Raynor, Foreman Sheckels and I plan to attend Joint MMLPWA meeting with MML Parks and Recreation for a 2-day meeting / Training in OC in mid-March.
- Foreman Sheckels completed the first leadership training with the Public Utilities & Waterworks Management Institute in December. He is scheduled for the upcoming advanced class in March.

Refuse Accumulations

- There were no dump truck rentals for the month.
- Bulk day refuse totals for items to landfill were 2.85 tons.
- Yard waste totals for items to MES were 2.55 tons.

Sincerely,

Darnell F. Bond / Director of Public Works