



# Town of Upper Marlboro

## BOARD OF TOWN COMMISSIONERS PUBLIC HEARING, SPECIAL TOWN MEETING & BOARD WORK SESSION

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, May 14, 2024 at 7:00 PM

### MINUTES

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This meeting will be conducted via blended format: Zoom Video Teleconference & Town Hall.

<https://uppermarlbormd-gov.zoom.us/j/83854958250?pwd=cjc5amV6WE1QN0Q5cmxzekwvM2tldz09>

**Webinar ID:** 838 5495 8250; **Passcode:** 843712; **Audio Dial-in only:** 301 715 8592

*Work Session are open to public observation, however, public participation is at the discretion of the Board*

### PUBLIC HEARING AGENDA 7:00 PM

1. **Call to Order – 7:03 PM**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Review of Agenda**

**Approval of the agenda: (3:42)**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

#### **Notice of Public Hearing: (3 Minutes Each Speaker)**

##### **A. THE TOWN OF UPPER MARLBORO, ORDINANCE 2024-01- TOWN TAX RATE & FY 2025 BUDGET (4:16)**

NOTICE is hereby given by the Board of Commissioners of the Town of Upper Marlboro, Maryland that on Tuesday, April 23, 2023, Ordinance 2024-01 was introduced and read at the April Regular Town Meeting of the Board of Town Commissioners proposing:

AN ORDINANCE OF THE COMMISSIONERS OF THE TOWN OF UPPER MARLBORO APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF UPPER MARLBORO FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025 (FY 2025), ESTABLISHING THE VARIOUS TOWN TAX RATES FOR FY 2025, INCLUDING A VACANT PROPERTY TAX RATE, AND SETTING THE COMPENSATION FOR EMPLOYEES AND OFFICERS, AND TO ESTABLISH CERTAIN PROCEDURES FOR REVIEWING AND AMENDING SAME, AS MORE PARTICULARLY SET FORTH HEREIN.

##### **B. TOWN OF UPPER MARLBORO NOTICE OF A PROPOSED VACANT PROPERTY TAX RATE INCREASE (5:10)**

For the taxable year beginning July 1, 2024, the Town of Upper Marlboro in Prince George's County, Maryland proposes to increase the real property tax rate for residential vacant properties from \$0.38 per \$100 of assessment to \$1.50 per \$100 of assessment and commercial vacant properties from \$0.57 per \$100 of assessment to \$1.50 per \$100 of assessment as proposed in Ordinance 2024-01: Town Tax Rate and FY 2025 Budget.

##### **5. Adjournment**

**Motion to adjourn the meeting was made by Commissioner Lott**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

## **SPECIAL TOWN MEETING AGENDA**

**6. Call to Order 7:09 PM**

**7. Roll Call**

**8. Review of Agenda**

**Approval of the agenda: (7:32)**

**Motion was made by Commissioner Lott to approve the Special Town Meeting Agenda**

**Motion was seconded by Commissioner Prevatte**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

**9. Business**

**A. Contract Template (Board Vote) (8:05)**

**Motion was made by Commissioner Colbert to approve the general contract template as a starting basis for attorney and department head negotiations of a contract with the addition of a contract group.**

**Motion was seconded by Commissioner Prevatte**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

**B. Resolution 2024-08: Cummins Sales & Service (Board Vote) (23:25)**

**Motion was made by Commissioner Lott to approve Resolution 2024-08: Cummins Sales and Service**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

**10. Adjournment (27:24)**

**All in favor to adjourn the meeting**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

## **BOARD WORK SESSION AGENDA**

**11. Call to Order – 7:31 PM**

**12. Roll Call**

**13. Business**

**A. Ordinance 2024-01: FY 2025 Budget (Board Discussion) (28:27)**

**B. Ordinance 2024-02: FY 2024 Budget Amendment (Board Discussion) (37:46)**

**C. Ordinance 2024-03: Personnel (Board Discussion) (40:09)**

**D. Church Street RFP Submissions (Board Discussion) (50:29)**

**E. Spring Branch Stormwater Management (Board Discussion) (Skipped Over)**

**F. Leave Policy (Board Discussion) (1:07:00)**

**G. Town of Upper Marlboro Flag Design Survey (Board Discussion) (1:32:29)**

**14. Administrative Update (1:38:12)**

**15. Public Comment (3 Minutes) (1:41:45)**

**16. Preliminary Approval of Next Meeting Agenda (1:42:00)**

**17. Adjournment**

**Motion was made by Commissioner Lott to adjourn the meeting.**

**Motion was seconded by Commissioner Prevatte and Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**

*Video of the Special Meeting / Work Session will be posted to the Town YouTube Channel within 1 business days of the meeting.*

All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 217