Town of Upper Marlboro

Town Hall, 14211 School Lane Tel: (301) 627-6905 info@uppermarlboromd.gov
Upper Marlboro, MD 20772 Fax: (301) 627-2080 www.uppermarlboromd.gov
Mailing address: P.O. Box 280 ● Upper Marlboro, MD 20773-0280

Town of Upper Marlboro
May 2022 Treasurer Report

Budget vs. Actuals: FY2022 Budget - FY22 P&L
July 2021 - May 2022

	Total		
	ACTUAL	**AMENDED BUDGET**	**OVER (UNDER) BUDGET**
Income			
Revenue			
4000 Property Taxes	1,094,009	1,107,996	(13,987)
4200 Fines, Licenses, Permits	228,439	258,669	(30,230)
4300 Intergovernmental	350,316	315,020	35,296
4400 Miscellaneous Revenue	4,836	5,750	(914)
4500 Grants	452,929	952,840	(499,911)
Total Revenue	**$ 2,130,529.18**	**$ 2,640,275.00**	**$ (509,745.82)**
Expenses			
5000 General Government	664,232	759,329	(95,097)
6000 Public Safety	459,343	551,175	(91,832)
7000 Public Works	373,263	422,100	(48,837)
8000 Grants & Awards	176,755	717,671	(540,916)
9000 Capital Outlays	118,776	190,000	(71,224)
Total Expenses	**$ 1,792,368.52**	**$ 2,640,275.00**	**$ (847,906.48)**
NET INCOME	**$ 338,160.66**	**$ -**	**$ 338,160.66**

Town of Upper Marlboro
Budget vs. Actuals: FY2022 Budget - FY22 P&L
July 2021 - May 2022

	Total		
	Actual as of 5.2022	Amended Budget	Over (Under) Budget
Income			
Revenue			
4000 Property Taxes			
4010 Real Estate Taxes Residential	197,716.03	206,214.78	(8,498.75)
4020 Real Estate Taxes Commercial	189,281.15	189,540.00	(258.85)
4025 Real Estate Taxes Delinquent	-	5,000.00	(5,000.00)
4121 PPT FY2021	2,956.70	-	2,956.70
4122 PPT FY2022	43,368.69	46,555.00	(3,186.31)
4150 PPT Public Utilities	660,686.40	660,686.40	-
Total 4000 Property Taxes	**$ 1,094,008.97**	**$ 1,107,996.18**	**$ (13,987.21)**
4200 Fines, Licenses, Permits			
4210 Cable Franchise Fee	16,002.79	13,000.00	3,002.79
4220 Town Permits	2,140.00	2,500.00	(360.00)
4230 Business License	13,239.68	14,000.00	(760.32)
4240 Parking Meters	129,039.29	195,000.00	(65,960.71)
4250 Parking Coin Deposits	39,379.83	-	39,379.83
4260 Parking Fines/Penalties	24,990.76	27,000.00	(2,009.24)
4270 Parking Cash Payments	225.00	-	225.00
4280 Pub/Edu/Govt Broadcasting	3,421.83	5,000.00	(1,578.17)
6280 Trader's License Fees	-	500.00	(500.00)
6351 Food Trucks	-	1,000.00	(1,000.00)
6354 Room Rental	-	669.00	(669.00)
Total 4200 Fines, Licenses, Permits	**$ 228,439.18**	**$ 258,669.00**	**$ (30,229.82)**
4300 Intergovernmental			
4310 Income Taxes	304,290.83	260,000.00	44,290.83
4320 Highway User Fee	22,606.70	27,725.00	(5,118.30)
4330 State Police Aid	13,235.75	16,400.00	(3,164.25)
4340 Financial Corporation Tax	9,144.52	9,145.00	(0.48)
4350 Disposal Fee Rebate	1,038.00	1,750.00	(712.00)
Total 4300 Intergovernmental	**$ 350,315.80**	**$ 315,020.00**	**$ 35,295.80**
4400 Miscellaneous Revenue			
4410 Miscellaneous	4,736.06	3,000.00	1,736.06
4420 Interest Earnings	-	2,500.00	(2,500.00)
6394 Town Hall Services - Misc Rev	-	250.00	(250.00)
6396 Special Events/Donations	100.00	-	100.00
Total 4400 Miscellaneous Revenue	**$ 4,836.06**	**$ 5,750.00**	**$ (913.94)**
4500 Grants	21,389.35	21,300.00	89.35
4510 Community Open Space	100,000.00	100,000.00	-
4520 State StreetScape	-	450,000.00	(450,000.00)
4530 FIP	-	50,000.00	(50,000.00)
4550 ARP - Recovery Fund	331,539.82	331,539.82	-
Total 4500 Grants	**$ 452,929.17**	**$ 952,839.82**	**$ (499,910.65)**
Total Revenue	**$ 2,130,529.18**	**$ 2,640,275.00**	**$ (509,745.82)**
Total Income	**$ 2,130,529.18**	**$ 2,640,275.00**	**$ (509,745.82)**
Gross Profit	**$ 2,130,529.18**	**$ 2,640,275.00**	**$ (509,745.82)**

Expenses			
5000 General Government			
5105 GG Commissioner Salaries	19,388.00	15,700.00	3,688.00
5110 GG Salaries	224,266.31	251,779.00	(27,512.69)
5120 GG FICA	18,666.88	22,000.00	(3,333.12)
5130 GG Health/Life/Dental Benefits	22,389.67	34,800.00	(12,410.33)
5140 GG Insurance - Worker's Comp	10,979.95	11,000.00	(20.05)
5150 GG Pension Benefits	27,434.59	27,000.00	434.59
5300 GG Professional Services	(26,922.29)	(30,000.00)	3,077.71
5310 GG Accounting	19,374.78	25,000.00	(5,625.22)
5320 GG Audit	20,000.00	20,000.00	-
5330 GG Payroll Processing	4,636.49	5,500.00	(863.51)
5340 GG Town Attorney & Legal	64,385.70	78,000.00	(13,614.30)
5350 GG IT Support & Equipment	22,328.89	25,000.00	(2,671.11)
5360 GG Media Relations	13,500.00	17,000.00	(3,500.00)
5370 GG Government Relations	30,600.00	38,000.00	(7,400.00)
5380 GG Human Resources Services	10,950.00	13,500.00	(2,550.00)
5390 GG Planning Firm	16,465.00	20,000.00	(3,535.00)
Total 5300 GG Professional Services	**$ 175,318.57**	**$ 212,000.00**	**$ (36,681.43)**
5400 GG Operating			
5200 GG Insurance & Benefits			
5210 GG General Liability	16,549.00	16,500.00	49.00
5210.01 Claims	-	5,000.00	(5,000.00)
Total 5210 GG General Liability	**$ 16,549.00**	**$ 21,500.00**	**$ (4,951.00)**
Total 5200 GG Insurance & Benefits	**$ 16,549.00**	**$ 21,500.00**	**$ (4,951.00)**
5415 GG Merchant Services Fees	33,393.51	38,000.00	(4,606.49)
5435 GG Training	1,819.23	500.00	1,319.23
5440 GG Dues & Subscriptions	13,190.44	11,500.00	1,690.44
5445 GG Postage	2,029.17	2,000.00	29.17
5450 GG Printing	6,868.45	8,500.00	(1,631.55)
5455 GG General Supplies	43,039.84	45,000.00	(1,960.16)
5460 GG Office Equipment R&M	3,599.35	3,200.00	399.35
5465 GG Town Hall Office Phones	3,396.13	4,000.00	(603.87)
5470 GG Mobile Phones	7,986.34	10,000.00	(2,013.66)
5475 GG Town Elections	2,103.62	2,100.00	3.62
5477 GG Public Notice Ads	1,365.00	2,000.00	(635.00)
5480 GG Town Hall Utilities	9,298.36	10,000.00	(701.64)
5485 GG Town Hall Repair & Maintenance	7,118.11	6,000.00	1,118.11
5490 GG Other	1,481.06	3,000.00	(1,518.94)
Total 5400 GG Operating	**$ 153,237.61**	**$ 167,300.00**	**$ (14,062.39)**
5900 GG Committee Expenses			
5905 Events Committee	6,841.08	5,000.00	1,841.08
5910 CERT Team	-	750.00	(750.00)
5915 Historical Committee	114.94	750.00	(635.06)
5920 Arts Council	2,748.41	750.00	1,998.41
5925 Green Team	-	750.00	(750.00)
5930 TOUM Event	462.00	2,000.00	(1,538.00)
5935 Trunk or Treat	-	2,000.00	(2,000.00)
5940 Marlboro Day	2,384.24	5,750.00	(3,365.76)
Total 5900 GG Committee Expenses	**$ 12,550.67**	**$ 17,750.00**	**$ (5,199.33)**
Total 5000 General Government	**$ 664,232.25**	**$ 759,329.00**	**$ (95,096.75)**

6000 Public Safety			
6110 PS Salaries	272,801.77	320,000.00	(47,198.23)
6111 PS Overtime	5,966.80	5,000.00	966.80
6120 PS FICA	23,816.19	30,000.00	(6,183.81)
6130 PS Health Benefits	23,008.95	25,000.00	(1,991.05)
6140 PS Worker's Comp	9,318.45	10,000.00	(681.55)
6150 PS Pension Benefits	27,781.85	28,000.00	(218.15)
6200 PS Uniforms	1,797.95	2,000.00	(202.05)
6210 PS Weapons & Duty Equipment	6,558.06	7,000.00	(441.94)
6220 PS Training & Memberships	2,190.28	2,500.00	(309.72)
6230 PS Pre Employment	2,934.50	4,500.00	(1,565.50)
6240 PS Association Dues	615.00	750.00	(135.00)
6260 PS Mobile Phone	2,937.98	5,000.00	(2,062.02)
6270 PS Supplies	2,888.95	3,000.00	(111.05)
6300 PS Professional Services	26,922.29	30,000.00	(3,077.71)
6400 PS Occupancy	13,617.58	16,500.00	(2,882.42)
6500 PS General Supplies	1,969.80	1,500.00	469.80
6700 PS Vehicle Repairs	-	6,500.00	(6,500.00)
6710 PS Vehicle Fuel	-	5,000.00	(5,000.00)
6880 Public Safety Debt Service	31,760.42	32,525.00	(764.58)
6900 PS GOCCP Police State Aid	2,456.27	16,400.00	(13,943.73)
Total 6000 Public Safety	**$ 459,343.09**	**$ 551,175.00**	**$ (91,831.91)**
7000 Public Works			
7110 PW Salaries	182,007.03	216,000.00	(33,992.97)
7111 PW Overtime	4,133.17	4,000.00	133.17
7120 PW FICA	15,489.52	18,000.00	(2,510.48)
7130 PW Health-Life-Dental	37,172.71	37,000.00	172.71
7140 PW Workman's Comp	18,909.22	6,500.00	12,409.22
7150 PW Pension Benefits	18,662.40	19,000.00	(337.60)
7200 PW Sanitation	-	-	-
7210 PW Waste Collection/Disposal Fees	3,453.71	3,650.00	(196.29)
7220 PW Waste Disposal/Contractor	41,343.50	45,500.00	(4,156.50)
7230 PW Recycling	9,058.50	10,000.00	(941.50)
Total 7200 PW Sanitation	**$ 53,855.71**	**$ 59,150.00**	**$ (5,294.29)**
7240 Public Works Operating			
7250 PW Maint/Repairs/Beautification	3,239.88	5,000.00	(1,760.12)
7260 PW Training & Memberships - Dues	100.00	500.00	(400.00)
7270 PW Other	269.03	1,500.00	(1,230.97)
7280 PW Streets Maintenance	5,169.31	7,000.00	(1,830.69)
7340 PW Vehicle Maintenance	3,925.67	3,500.00	425.67
7350 PW Utilities	1,005.98	3,500.00	(2,494.02)
7360 PW Mobile Phone	413.82	1,500.00	(1,086.18)
7370 PW Small Tools & Epuipment	7,777.85	6,000.00	1,777.85
7380 PW Septic Tank	600.00	3,200.00	(2,600.00)
7385 Uniforms	-	750.00	(750.00)
7390 Weather Related Expenses	-	-	-
7395 Vehicle Repairs	-	3,000.00	(3,000.00)
7397 Vehicle Fuel	-	4,000.00	(4,000.00)
7400 PW Streetlight Electricity	-	23,000.00	(23,000.00)
7310 PW 4915-A Marlborough Ter	484.19	-	484.19
7320 PW 14302-A Marlborough Ln	2,060.88	-	2,060.88
7330 PW 100 Upper Marlboro Rd	17,986.14	-	17,986.14
Total 7400 PW Streetlight Electricity	**$ 20,531.21**	**$ 23,000.00**	**$ (2,468.79)**
Total 7240 Public Works Operating	**$ 43,032.75**	**$ 62,450.00**	**$ (19,417.25)**
Total 7000 Public Works	**$ 373,262.51**	**$ 422,100.00**	**$ (48,837.49)**

8000 Grants & Awards			
8010 Community Open Space	125,433.31	130,000.00	(4,566.69)
8100 State Street Scape Expenses	-	450,000.00	(450,000.00)
8180 FIP	-	70,000.00	(70,000.00)
8500 ARP - American Recovery Fund	5,235.25	-	5,235.25
8123 Loss of Revenue	46,086.02	67,671.00	(21,584.98)
Total 8500 ARP - American Recovery Fund	**$ 51,321.27**	**$ 67,671.00**	**$ (16,349.73)**
Total 8000 Grants & Awards	**$ 176,754.58**	**$ 717,671.00**	**$ (540,916.42)**
9000 Capital Outlays	118,776.09	190,000.00	(71,223.91)
Total Expenses	**$ 1,792,368.52**	**$ 2,640,275.00**	**$ (847,906.48)**
Net Operating Income	**$ 338,160.66**	**$ -**	**$ 338,160.66**
Net Income	**$ 338,160.66**	**$ -**	**$ 338,160.66**

Key Monthly Items

1. Revenues look excellent compared to budget, Street Scape 450K will come in FY22/23.
2. Expenses are significantly underspent YTD as compared to the budget.
3 Cash has increased 380K from May of 2021, providing the Town some much needed liquidity.

Bank Accounts	
1000 PGFSB Operating Checking 6968	302,349
1001 Petty Cash	750
1010 PGFSB Payroll Account 6976	23,130
1040 Parking Meter Checking (M&T)	176,306
1045 1045 M&T Bank (public safety)	98
1050 ARPA Checking 4957	35,000
1117 WesBanco (CD)	103,276
1140 MLGIP (CD)	215,490
Total Bank Accounts	**856,398**