



MEMORANDUM

To: Board of Town Commissioners

From: Clayton A. Anderson, Town Administrator

Date: January 23, 2025

Re: 2024 Monthly General Government Report

Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in through December of 2024.

Major Projects Underway	
Codification	Attorney Ruff will finalize the project with Municode.
Charter Review	Work Session scheduled for February 08, 2025
Event Planning	The Town held the following events: <ul style="list-style-type: none">• Tree Lighting• Food truck calendar
Finance	MEDA Economic Development session Processed Utility Certifications Processed Personal Property tax billing and payments Prince Georges County approved tax differential appeal
Annexation	Staff submitted information to the surveyor.
Agreements	Storage lease agreement finalized Vehicle purchase agreement finalized
Legislation	The Town is working with Greenwill to review all new state and local legislation
Grant Updates	MIP quarterly report completed DHCD quarterly report completed All ARPA funds obligated FIP grant payment processed

Town of Upper Marlboro

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