

MEMORANDUM

To: Board of Town Commissioners

From: Abdul-Malik Animashaun, Intern

Date: Wednesday, August 7th, 2024

Re: Codification Discussion and Wrap-up at the Town of Upper Marlboro

Commissioners,

As the Town of Upper Marlboro changes and improves, the town's rules and regulations must change along with them at times and that is what the codified resolutions are designed to do. It is a common misconception that the Town of Upper Marlboro and Upper Marlboro are the same. In actuality, the Town of Upper Marlboro is its own unique area and Upper Marlboro (Greater Upper Marlboro) is managed by Prince George's County. This means that these two areas can have different rules and regulations although the Town of Upper Marlboro must still to an extent abide by Prince George's County's rules, the charter helps maintain that distinction. It is crucial that all aspects of the charters are fair and well written to avoid any loopholes or complications that may arise. The town charter is well structured and easy to understand as it is broken down into different sections that make it easier to search for what you are looking for whether you are a resident or an official figure in the Town of Upper Marlboro.

The Community Engagement page on the Town of Upper Marlboro website is designed to make it easier for people to search for any information regarding any potential changes made to specific aspects of the town. Before you would have to search through several pages on different documents to eventually find what you are looking for; this page aims to simplify all of that. Overall, working on the website was fun when it came to making banners for the pages and formatting the pages to look good, there are some aspects of managing a website that can be tedious at times that I was not aware of, so I am glad to have gotten experience on those aspects of working on the website.

In conclusion, I have gained much experience from working for the Town of Upper Marlboro that I did not get at my previous jobs. For example, I feel much more comfortable picking up the phone and responding to callers, which was something that I struggled with in the past. Also, as a computer science major, I got learn about some of the nuances that come from managing a website that I was not aware of. I am grateful to everyone at the Town Hall for giving me the opportunity to learn and grow as a person. Thank you once again for the opportunity.