



**Date:** Monday April 21, 2025

**Subject:** Public Works' Monthly Report

**RE:** March 2025

#### **Public Works Related**

- PWD uploaded and approved bills for PW assigned in Bill.com.
- Payroll processing and review.
- PWD continued working on access to town owned stormwater property. Agreement currently with cemetery representatives.
- PWD and crew began organizing playground equipment in the lease space.
- PWD worked on FY-26 budget requests and attended associated meetings.
- PWD and Foreman attended MMLPWA meeting in Gaithersburg MD.
- PWD worked on ROE agreement maps and boundaries for access to the Towns Stormwater management property.
- PWD scheduled all PW staff for Winter Maintenance Operator Certification Training and APWA North American Snow conference in OC. (Late April)
- PWD resolved Home Depot billing issues.
- PWD attended Green Team and Events Committee meetings.

#### **Maintenance and Beautification**

- PWD oversaw inspection of the Stone Building.
- PWC began working on landscaping equipment and treatment of town property.
- PWC removed dead plants from planters and treated soil.
- PWC mulched town hall and monument flower beds.
- PWD registered new vehicles with MVA.
- PWD paid fees to DPIE for floodplain delineation review by Site Design Inc.

#### **Street and Sidewalk / Mead & Hunt Update**

- PWD inventoried all potholes in town and reported them to appropriate jurisdiction.
- PWC Completed patching of all small-scale patching on town owned streets. One street is outstanding due to a need for larger scale patching.
- Multiple calls placed to WSSC for large scale patching needed at Main / Water St intersection.
- PWD monitored Water St bridge water levels and town roads during rain and wind events.
- PWC performed storm drain checks and clearing of leaves and debris ahead of storms.
- PWC conducted increased litter patrols around Town after multiple windy days.
- PWD completed cost analysis for striping around Town. Currently soliciting bids to complete striping town-wide.



- PWD took measurements and created a map for Marlborough Towne roads transfer agreement.

***Playground and Splash Pad Phase II Update:*** Mandatory referral submission has been approved; we are now under technical approval.

#### **Refuse Accumulations**

- There were no dump body rentals for the month.
- Bulk day refuse totals for items to landfill were \_\_\_\_ tons.
- Yard waste totals for items to MES were 3.80 tons.

Sincerely,

Darnell F. Bond / Director of Public Works