



# COUNCIL ITEM AGENDA REQUEST FORM

**Department:** Community Development

**Meeting Date:** 12/07/2023

**Staff Contact:** Phillip Trocquet

**Agenda Section:** New Business

## Staff Report:

### Item Description:

### Background/History:

In conjunction with Shamrock Park improvements and the LCI study, improved signage for all town facilities as well as gateway and wayfinding signage for the downtown area was listed in the 2023 SPLOST.

### Findings/Current Activity:

With TSW preparing designs for other projects through the downtown area, simultaneous work on signage will be beneficial. The 2023 SPLOST has downtown signage listed as a project proposal for Downtown. This contract and work will be for design only. Cost of construction will be included in the scope of work for this project.

**Is this a budgeted item? \_\_Y\_\_ If so, include budget line number: \_\_\_\_\_**

### Actions/Options/Recommendations:

Staff recommends approval of a contract with TSW for downtown signage design in an amount not to exceed \$25,500.