

TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

April 14, 2025 at 9:00 AM

Billy Campbell, Chairman

Nathan Reese, Vice-Chair

Luci McDuffie, Treasurer

Ernie Johnson

John Kaufman

Jeni Mount

Adam She

Brandon Perkins, Town Manager

Phillip Trocquet, Asst. Town Manager

Ciara Willis, Secretary

E. Allison Ivey Cox, Town Attorney

Absent:

John Kaufman, Board Member

Jeni Mount, Board Member

Also Present:

Krista McClenny, Recreation Assistant

Lynda Owens, Recreation Manager

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Treasurer McDuffie, Seconded by Vice-Chair Reese.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member She, Board Member Johnson.

VI. APPROVAL OF MINUTES

1. Approval of the March 10, 2025 meeting minutes.

A motion was made to approve the March 10, 2025 meeting minutes.

Motion made by Treasurer McDuffie, Seconded by Vice-Chair Reese.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member She, Board Member Johnson.

VII. PRESENTATIONS

VIII. OLD BUSINESS

IX. NEW BUSINESS

2. Consideration to approve a Design-Build Team for RFP DDA-2025-01, Food Truck Park.-
Phillip Trocquet, Assistant Town Manager

Mr. Trocquet shared that the selection committee, comprised of Mr. Campbell, Mr. Reese, and Mr. She, had completed the RFP process and had selected Willow Dell as the contractor for RFP DDA-2025-01.

Mr. Trocquet noted that all the bids received exceeded the DDA's budget of \$150,000. He then stated that discussions regarding the project's scale and scope would be required. He added that staff would initiate those discussions to determine a feasible route forward in good faith with Willow Dell. If modifications could be made to scale the project appropriately, an AIA contract would be prepared and presented for approval to commence the project.

Staff recommended approval of the design-build team chosen by the selection committee.

Treasurer McDuffie recused herself.

A motion was made to approve Willow Dell LLC as the contractor for the food truck park project at 935 Senoia Road , contingent on staff negotiating the final costs.

Motion made by Vice-Chair Reese, Seconded by Board Member Johnson.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Board Member She, Board Member Johnson.

Voting Abstaining: Treasurer McDuffie.

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

XII. BOARD COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Vice-Chair Reese, Seconded by Board Member Johnson.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member She, Board Member Johnson.

The meeting adjourned at 9:14 a.m.

By: _____
Billy Campbell, Chairman

Attest: _____
Ciara Willis, Secretary