



## **COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Type:** Council - Regular

**Meeting Date:** May 21, 2026

**Agenda Item Type:** New Business

**Staff Contact:** Brandon Perkins, Town Manager

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### **STAFF REPORT**

#### **AGENDA ITEM:**

Approval of proposed updates to Sec. 30-7 of the Code of Ordinances pertaining to Special Events and Facility Rentals.

#### **BACKGROUND:**

Council approved several updates to Town Ordinance Sec. 30-7 of the Code of Ordinances – Special Events and Facility Rentals – in September 2025. Among those changes were:

- Sec. (a)(1) facilities may not be reserved more than 6 months in advance; and
- Sec (a)(2) facilities may not be reserved for more than 4 hours at a time.

Now that the ordinance has been implemented, staff has recognized that these provisions come with unintended consequences for some of our long-time event partners. Consequently, staff is asking Council to consider updated these provisions to allow reservations up to 12 months in advance and for indoor facilities to be reserved without a specified time limit, when available.

#### **FUNDING:**

None.

#### **STAFF RECOMMENDATION:**

Staff recommends approval of this update.

#### **ATTACHMENTS:**

1. Update ordinance Sec. 30-7 (redline version).
2. Adoption ordinance.

#### **PREVIOUS DISCUSSIONS:**

None.