



COUNCIL ITEM AGENDA REQUEST FORM

Department: Planning and zoning

Meeting Date: October 3, 2024

Staff Contact: Phillip Trocquet

Agenda Section: New business

Staff Report:

Item Description:

Consideration to authorize the mayor to execute a contract with TSW design for professional services associated with zoning ordinance modifications.

Background/History:

Town Council had directed staff to make changes to the town center mixed to use zoning ordinance in recent history with noted concerns regarding used types in the performance of the zoning classification to produce development consistent with Mayor and Council's vision for downtown. Staff had recommended taking a look at all associated ordinances as a result to ensure a comprehensive approach for long-term changes was made.

Findings/Current Activity:

Consistent with this direction, staff identified room in the planning and zoning budget for technical services that could be used towards professional assistance in developing code modifications to the downtown overlay, the town center mixed use zoning classification, and any associated land development ordinances. These would include investigation of Performance-based development options, standardized percentage limitations, and other advanced zoning regulations currently not employed in the current ordinance.

Staff has identified \$12,000 in the current budget that can be utilized towards this effort. A large portion of this amount is covered by the existing technical services budget as well as savings from the recently-acquired new plotter.

Is this a budgeted item? ___yes___ If so, include budget line number: technical services

Actions/Options/Recommendations:

Staff recommends approval of the contract in an amount not to exceed \$12,000.