



DDA ITEM AGENDA REQUEST FORM

Meeting Date: 03/13/2023

Staff Contact: Phillip Trocquet

Agenda Section: Old Bus.

Department: DDA

Staff Report:

Item Description:

Background/History:

In February the DDA Board had directed staff to develop an RFQ for 935 Senoia Road (Fire Station) for the purposes of soliciting qualifications for a development partner to redevelop the property.

Findings/Current Activity:

Included is a draft RFQ for the redevelopment of the fire station containing an introduction to the project, schedule outline, scope of work, project criteria, and evaluation.

The bulk of the RFQ is between pages 4-6. Special focus should be made towards whether the scope and criteria match what the DDA wishes to accomplish with the property as well as whether the evaluation criteria factors seem appropriately weighted.

Pages 7-10 will be reviewed by legal counsel for appropriateness and accuracy.

Is this a budgeted item? _____ If so, include budget line number: _____

Actions/Options/Recommendations:

Please reflect to staff any amendments, changes, or omissions you would like to make for a final draft and adoption to be presented to you at the next DDA meeting for finalization in April.