



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: August 7, 2025

Agenda Item Type: Consent Agenda

Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Consideration to designate various Town assets as surplus property.

BACKGROUND:

The assets listed on the attached logs have reached the end of their service life and are no longer of use or value to the Town. Per the Town's policy and practice, these items should be designated as surplus and disposed of properly. All electronics will be properly recycled and items that are broken or in general disrepair will be transported to the landfill. We will attempt to auction the vehicle.

Hard drives have been removed from all computers on these lists and will be destroyed in order to protect any sensitive data that they may contain.

FUNDING:

None required.

STAFF RECOMMENDATION:

Staff recommends designation of these assets as surplus property so that they can be properly disposed of.

ATTACHMENTS:

-Surplus logs

PREVIOUS DISCUSSIONS: