



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: May 19, 2022

Agenda Item Type: Old Business

Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Consideration to approve the relocation of the Town's Recreation Staff offices from the Roger Spencer Building at 145 Commerce Drive to the former Town Hall at 881 Senoia Road.

BACKGROUND:

Council approved Staff to relocate the Recreation offices from the Roger Spencer building to the former Police offices at 945 Senoia Road in November 2020. That move did not occur because we were waiting for the facility to be placed on sewer and to have high speed internet service re-established to the location. Both of these tasks have now been completed.

The primary factors behind the request for this move were to 1. Get our two Rec Staff members out of their tiny shared office and also out of the very loud (when exercise classes are in session) Spencer building and 2. Provide them with additional space for classes and programming.

Since the initial request for this move was approved in November 2020, staff has realized that relocating the Recreation offices to the former Town Hall offices at 881 Senoia Road would likely be a better move. That said, the target space at 881 does need some cosmetic work and some other improvements to improve ADA compliance. The Town currently has funding available in the 2017 SPLOST for that purpose. Staff's plan, if this new request is approved, is to have those issues addressed during the next fiscal year (beginning July 2022) and complete the move once the improvements are made.

Staff believes this move will accomplish our initial goals and give Recreation more room to grow in the future. It will also be beneficial to have another occupied Town facility next to the Museum. These two entities will co-exist nicely together.

FUNDING:

Funding is available in the 2017 SPLOST for most of the required ADA improvements. Funding is being added to the General Fund budget request for cosmetic improvements (flooring and paint).

STAFF RECOMMENDATION:

Staff recommends approval to relocate the Recreation offices to the former Town Hall Admin offices upon completion of all necessary ADA improvements and repairs.

ATTACHMENTS:

None

PREVIOUS DISCUSSIONS:

Previously discussed in November 2020.