



# COUNCIL ITEM AGENDA REQUEST FORM

**Department:** Community Development

**Meeting Date:** 07/17/2025

**Staff Contact:** Phillip Trocquet

**Agenda Section:** New Business

## Staff Report:

### Item Description:

Consideration to authorize the Mayor to execute a contract with Atlas Technical Consultants for Construction Material Testing Services for the Shamrock Park Pavilion Project.

### Background/History:

The Shamrock Park Pavilion project is underway with multiple moving parts and inspections necessary for thorough completion. Some basic building code inspections will be performed by SAFEbuilt while other more technical inspections must be performed by licensed structural and/or geotechnical engineers. These inspections include material stress testing for concrete, large trusses, beams, and other structural elements.

### Findings/Current Activity:

Current on-call contracts with civil and transportation engineering firms are unable to provide all services necessary for special inspection necessitating staff to pursue services from specialized firms. Atlas performs all of these services and also provided the town with the low quote for the necessary inspections.

Southtree is unable to provide these services as it poses a conflict of interest to code and material test their own work without third party oversight.

**Is this a budgeted item? YES If so, include budget line number: TECHNICAL SERVICES**

The funds for these services will be coming from the Community Development budget for either building inspection services or technical services and is budgeted for this Fiscal Year.

### Actions/Options/Recommendations:

Staff recommends approval of the contract with Atlas Technical Consultants to perform Construction Material Inspections for the Shamrock Park Pavilion Project.