



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: October 16, 2025

Agenda Item Type: Old Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

Consideration to approve Change Order 1 for PW-2022-14, the Handley Park Public Works Building Project regarding adding 75 calendar days to the contracted time for Substantial Completion and adding \$3,900.00 to the project cost.

BACKGROUND:

The Handley Park Public Works Building Project (PW-2022-14) has been progressing with construction since April 2025. The contractor has experienced several extended delays beyond their control that have delayed the substantial completion date noted in our contract documents. Namely, heavier than anticipated rains in June/July during earthwork phases of the project as well as more recent delays associated with a 3rd party vendor in charge of fabricating and delivering the metal structure. Delays also occurred due to unforeseen unsuitable soil and the bathroom relocation. As a result, the Corbett Group has requested a change order for 75 days to adjust the Contract Time of Substantial Completion from September 20, 2025 to December 4, 2025. Cost associated with these items totaled \$13,900 of which will be funded by the \$10,000 Special Allowance and the remaining \$3,900 from Change Order 1. If the change order is approved, we will still be under our FY26 budget for this project.

FUNDING:

General Funds - 100-40-54.1300

STAFF RECOMMENDATION:

Staff requests that Council Approve Change Order 1 for \$3,900 and 75 additional days for project PW-2022-14, the Handley Park Public Works Building.

ATTACHMENTS:

Change Order 1 form

PREVIOUS DISCUSSIONS:

Council Planning Workshop and Budget meetings in 2024 and 2025