



COUNCIL ITEM AGENDA REQUEST FORM

Department: Community Development

Meeting Date: 08/17/2023

Staff Contact: Phillip Trocquet

Agenda Section: New Business

Staff Report:

Item Description:

Background/History:

The Town created the Engineering and Public Works Specialist position in July of this year with the application process opening shortly thereafter. The Town received multiple applications of qualified candidates and held three interviews.

Findings/Current Activity:

Mr. Charles Fennell's application stood out to staff with his background in civil engineering and knowledge of structural, environmental, and site-related activities. Staff was also impressed with the in-person interview with Mr. Fennell and determined him to be a good fit for the office team.

Is this a budgeted item? ___Y___ **If so, include budget line number:** _____

Actions/Options/Recommendations:

Staff recommends approval of Mr. Charles Fennell for the Engineering & Public Works Specialist position contingent upon a successful background check and drug screening.