COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular
Meeting Date: November 19, 2026
Agenda Item Type: Consent Agenda
Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Approval of a Memorandum of Agreement with The University of Georgia Research Foundation, Inc. to fund a classification and salary study for an amount not to exceed $20,233.00.

BACKGROUND:

Council directed staff to include funding in the FY 2026-2027 budget for a third-party classification and salary study to ensure that the Town's compensation plan remains competitive and internally equitable. Staff subsequently requested a proposal from the University of Georgia's Carl Vinson Institute of Government (CVIG), a respected organization with extensive experience conducting classification and compensation studies for Georgia local governments. Council subsequently approved staff to move forward with that quote on July 2, 2026.

The purpose of this agenda item is for Council to consider approval of the attached Memorandum of Agreement with the UGA Research Foundation, Inc. to move forward with the study. The Town attorney has completed a review of the document and had no requested edits.

FUNDING:

Funding for this item - $20,233.00 - was approved in the FY2027 Admin budget.

STAFF RECOMMENDATION:

Staff recommends approval of the MOA.

ATTACHMENTS:

1. Memorandum of Agreement

PREVIOUS DISCUSSIONS:

July 2, 2026