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Peachtree Corners, GA 30092
T: 678.336.7740

October 7, 2026

Mr. Scott Langford, PE
Town Engineer/Public Works Director
Town of Tyrone
950 Senoia Road
Suite A
Tyrone, GA 30290

Re: **Town of Tyrone - Professional Transportation Design Services Fee Proposal**
Task Order #04 – PW-2021-13-04 – Change Order #3

Pond & Company (Pond) is pleased to submit this proposal for transportation engineering design services for the above project. The paragraphs below describe the professional services and fees to accomplish this work.

PROJECT UNDERSTANDING:

As part of the Town of Tyrone Transportation Engineering Services On-Call, Task Order #04 – PW-2021-13-04 consists of the Palmetto Road at Spencer Road/Arrowood Road Roundabout project. There were several factors relating to the schedule delay of the project, dragging out the construction schedule and requiring a significant time overage compared to the original allotted timeframe. Change Order #3 includes the services needed for Pond and SEI to assist with the post design services.

Pond has not assumed full oversight but limited oversight to verify the project appears to be constructed in accordance with the plans and for documentation of plan quantities for payment to the contractor. All Construction Engineering, and Inspection (CEI) activities will continue to be performed by SEI, including inspections and testing, quantity verification, and initial pay application review of load tickets

PROFESSIONAL SERVICES:

The work in this proposal will consist of post-design services. Pond and SEI will provide the services necessary in completing the tasks as described herein for the Town or Tyrone.

Scope of Work

Task 1: Construction Bid and Construction Engineering Oversight

Task 1A. Construction Engineering and Inspection – Pond and SEI will continue providing CEI services, including site visit inspection, final inspection assistance, pay application, requests for information (RFI), review/processing, attending closing conferences, and preparing a final acceptance letter. All of these services will be completed on an as-needed basis, as requested/required by the Town of Tyrone.

Schedule

The tasks shown above are assuming to extend through the end of 2026.

ASSUMPTIONS:

The task order scope of work has been prepared scoped assuming these services are locally funded.

Services or tasks not specifically outlined above are excluded and would be considered additional services. Services not included in the scope:

- Material Testing
- Quantity Review
- Construction Inspection Services
- Materials Testing Services
- Equipment Inspection Services
- Topographic Survey (Beyond Task 1)
- Right-of-Way Plans
- GDOT Plan Development Process (PDP)
- Traffic Engineering Report/Analysis
- Staging Plans
- Subsurface Utility Engineering (SUE) Services
- Landscape/Hardscape Plans
- GDOT Concept Report
- Additional Meetings
- MS4 Analysis/Documentation
- Environmental Services
- Utility Coordination

PROFESSIONAL FEES:

Pond proposes to accomplish *Task 1* based on the contracted unit rates, not to exceed a total fee of \$15,000.00. The fees are summarized in the attached Man-Hour Fee Estimate.

If this fee and scope is acceptable, Pond & Company is available to begin work immediately. If you would like us to discuss or modify the scope, please contact myself or Zach Puckett, who will serve as the Project Manager. If you need any additional information, please feel free to contact me at (678) 336-7740.

Sincerely,

POND & COMPANY

Richard Fangmann, PE, PTOE
Vice-President



Zach Puckett, PE, IMSA II
Director of Traffic Engineering & Design

Town of Tyrone

On-Call - TO #4 - Change Order #3
0

Project Length 0 miles

SUMMARY BY PHASE

COST AMOUNT OF CONTRACT PROPOSAL

10/7/2026

	PHASE AMOUNTS
Phase 1 Construction Bid and Construction Engineering and Oversight	\$ 15,000.00
TOTAL DESIGN COST FOR ALL SEGMENTS	\$ 15,000.00

Phase 1 Summary

Phase 1

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	2	\$ 220.00	\$ 440.00	
PROJECT MANAGER	24	\$ 190.00	\$ 4,560.00	
SENIOR ENGINEER	0	\$ 210.00	\$ -	
MID LEVEL ENGINEER	0	\$ 127.00	\$ -	
SENIOR LANDSCAPE ARCHITECT	0	\$ 120.00	\$ -	
LANDSCAPE ARCHITECT	0	\$ 95.00	\$ -	
ADMINISTRATIVE	0	\$ 75.00	\$ -	

DIRECT COSTS (SPECIFY):	
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Mileage	\$ 0.67	0	\$ -
REPRODUCTION	\$ 150.00	0	\$ -
MAIL & DELIVERY	\$ 50.00	0	\$ -
TRAVEL	\$ -	0	\$ -
			\$ -

SUBCONSULTANTS (LIST):

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COST AMOUNT FOR PHASE \$		15,000.00
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COST AMOUNT FOR PHASE	\$ 15,000.00
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PROJECT: On-Call - TO #4 - Change Order #3
Phase 1
Construction Bid and Construction Engineering and Oversight

[illegible]



2470 Sandy Plains Rd
Marietta, GA 30066
(770) 321-3936
info@seengineering.com

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT made by and between Southeastern Engineering, Inc., and the client identified herein, provides for the following Professional Engineering Services under the Scope of Services section of this agreement.

CLIENT: Pond & Company
Attn: Zach Puckett, P.E.
PuckettZ@pondco.com

PROJECT NAME: Arrowood Road / Spencer Road @ Palmetto Road Roundabout
Construction Engineering and Inspection (CE&I) Support Services
SEI Project No. 592-25-046

DATE: September 25, 2026

PROJECT UNDERSTANDING:

SEI understands that Pond & Co. requires additional Construction Engineering and Inspection (CE&I) support services from SEI for this roundabout project through December 31, 2026.

This CE&I work includes site visit inspection, final inspection assistance, pay application review/processing, attending closing conferences, and preparing a final acceptance letter.

SCOPE OF SERVICES:

Task 2 – Additional Construction Engineering and Inspection

SEI will continue construction inspection services as needed. SEI will bill hourly for services, not to exceed the fee allowance amount, based on the following rates and at the level/duration of inspection/assistance requested:

- Construction Project Manager at \$150 / hour

COMPENSATION:

PLEASE INITIAL EACH AUTHORIZED TASK BOX WHERE THERE IS A FEE:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Initials
Task 2 – Additional Construction Engineering and Inspection	\$10,000.00	Hourly Not To Exceed	
Total	\$10,000.00		

Direct expenses are included in the fees subtotaled in the above table.

SCHEDULE: SEI can initiate work on this project immediately upon notice to proceed.

Payment is due upon receipt of invoice. Finance charges of one and one-half percent (1.5%) will be added to the unpaid balance beginning 30 days after invoice date. Any changes and/or revisions to this contract shall be agreed upon and initialed by all parties. This proposal shall be considered valid for a period of ninety (90) days from the date on page one (1).

Project Name: Arrowood Road / Spencer Road @ Palmetto Road Roundabout

Fee Estimates

Task No.	Position	Hourly Rate	Hours per Day	Number of Days	Hours	Costs
2 - <i>Addl CE&I</i>	Construction Project Manager	\$ 150.00	6	10	60	\$ 9,000.00
					Travel Expenses	\$ 750.00
					Administration / Reporting	\$ 250.00
					Total Estimated Fee	\$ 10,000.00