



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: April 7, 2022

Agenda Item Type: New Business

Staff Contact: Sandy Beach

STAFF REPORT

AGENDA ITEM:

Reporting and compliance consulting services for the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) from the American Rescue Plan Act (ARPA).

BACKGROUND:

The James Moore & Co., P.L. firm would help us to elect the standard allowance for revenue replacement for the full amount of the \$2,803,013 awarded to us. In return we would be free to use that revenue replacement money towards government services.

They would do all of our annual reporting of funds to the U.S. Treasury Department, including the first reporting date due April 30, 2022.

They will also assemble a final audit package related to the usage of the ARPA CSLFRF that can be provided to our auditors, Rushton and Company for single audit purposes.

FUNDING:

Expenses such as consulting services related to the ARPA CSLFRF are permitted to be paid from these funds. The cost for these services will be \$6,900.

STAFF RECOMMENDATION:

Staff recommends approval of engaging with James Moore & Co., P.L. for consulting services related to CSLFRF for \$6,900 once our attorney has agreed with the engagement letter.

ATTACHMENTS:

The Engagement Letter with James Moore & Co., P.L. is attached.

PREVIOUS DISCUSSIONS:

N/A