



## **COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Type:** Council - Regular

**Meeting Date:** May 16, 2024

**Agenda Item Type:** Consent Agenda

**Staff Contact:** Scott Langford

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### **STAFF REPORT**

#### **AGENDA ITEM:**

Consideration to award project PW-2024-27, the 2024 Pavement Inspection Services project to FirstStep Management Techniques, LLC for \$5,950.00.

#### **BACKGROUND:**

In keeping with the maintenance of our roads system, staff uses a third-party pavement inspection service to evaluate the Pavement Condition Index (PCI) of each of the Town owned roads. The lowest responsive and responsible base bid was \$5,950.00 to provide the pavement condition evaluation by FirstStep Management Techniques, LLC.

#### **FUNDING:**

General Funds 100-40-52.2205

#### **STAFF RECOMMENDATION:**

Staff requests that Council award project PW-2024-27, the 2024 Pavement Inspection Services project, and for the Mayor to execute the Agreement to FirstStep Management Techniques, LLC for the total sum of \$5,950.00.

#### **ATTACHMENTS:**

Bid Package and Bid Tabulation Sheet

#### **PREVIOUS DISCUSSIONS:**

Council Planning Workshop in 2023