



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: December 18, 2025

Agenda Item Type: Old Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

Consideration to approve the final Electrical Plans and Change Order 2 for PW-2022-14, the Handley Park Public Works Building Project regarding adding 60 calendar days to the contracted time for Substantial Completion and adding not to exceed \$49,000.00 to the contract for the electrical installation.

BACKGROUND:

The design for the electrical system is complete. The contractor has experienced delays beyond their control that have delayed the substantial completion date noted in our contract documents including Change Order 1. Namely, procuring the electrical design and receiving the plans along with permitting the work. As a result, the Corbett Group has requested a change order for an additional 60 days to adjust the Contract Time of Substantial Completion from December 4, 2025 to February 2, 2025. Cost associated with the electrical installation is not to exceed \$49,000. **If the plans and change order are approved, we will still be under our FY26 budget for this project.**

FUNDING:

General Funds - 100-40-54.1300

STAFF RECOMMENDATION:

- 1) Staff requests Council approve the final Electrical Plans for project PW-2022-14, the Handley Park Public Works Building.
- 2) Staff requests that Council Approve Change Order 2 for electrical installation not to exceed \$49,000 and 60 additional days for project PW-2022-14, the Handley Park Public Works Building.

ATTACHMENTS:

Plan Set & Change Order 2 form

PREVIOUS DISCUSSIONS:

Change Order 1 at Council Meeting on October 16, 2025, Council Planning Workshop, and Budget meetings