



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: December 18, 2025

Agenda Item Type: New Business

Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Approval of revisions to Section 34-2 of the Town's Code of Ordinances pertaining to Film Permits.

BACKGROUND:

The Town's current film permit ordinance was passed on July 2020 and has proven to lack sufficient guidance over time. Consequently, staff has drafted several suggested revisions that are intended to provide additional regulations and guidance.

Major revisions are as follows:

- Paragraph (c) – Added language requiring a permit for filming on private property when the activity will impact public space. Criteria for said impacts were also added.
- Paragraph (d) – Added clear exceptions.
- Paragraph (e) Added definitions.
- Paragraph (f), Subsection (1)(b) – Added language requiring applicants to give the Town at least 10 business days for processing.
- Paragraph (f), Subsection (2)(c) – Added language requiring written notice to be provided to residents/businesses that will be affected by filming at least 3 days prior.
- Paragraph (f), Subsection (3) – Added an application fee; Increased fees for filming on Town-owned property; Added a required/refundable deposit for filming on Townowned property.
- Paragraph (g) – Added regulations for filming hours; added regulations for hiring officers for traffic control and/or security; Added regulations for making alterations to Town property and the use of special effects. - Paragraph (f) – Added language that covers penalties for violating the ordinance.

FUNDING:

1. This item does not require funding from the Town.

STAFF RECOMMENDATION:

Staff recommends approval of these revisions to Section 34-2 of the Town's Code of Ordinances.

ATTACHMENTS:

Film ordinance revisions.

PREVIOUS DISCUSSIONS:

Click or tap here to enter text.