



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: May 1, 2025

Agenda Item Type: Old Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

Consideration to approve Change Order 2 for Construction Administration Services on the Palmetto Road at Arrowood / Spencer Lane Roundabout PW-2021-13-04 to POND, Incorporated in the amount not to exceed \$37,801.84.

BACKGROUND:

As part of the 2017 SPLOST, a roundabout (RAB) was proposed at the intersection of Palmetto, Spencer and Arrowood roads. The proposed RAB was for a mini roundabout. In August 2020, the Town took proposals from engineers to evaluate the intersection and hired Maldio and Wilburn to perform the study. In March 2021, the study was completed and presented to the Council with a recommendation against a mini roundabout and a recommendation for a full RAB. Staff developed a request for proposals for hiring a transportation engineer of record that could design the RAB as well as other projects. In December 2021 the RAB project was assigned to POND for design. In September 2023, staff presented the 90% design plans to Council for approval and to start land acquisition. In December 2024, the land acquisition was completed, and the project was advertised for bids. Bids were received on January 15, 2025, at 10 AM. The low bidder was Southeastern Site Development, Incorporated and they were awarded the construction contract. This Change Order 2 is for Construction Admin Services (CAS) during the project. The fee for CAS from POND is not to exceed \$37,801.84.

FUNDING:

2017 SPLOST - Account ID: 321-49-54.1414

STAFF RECOMMENDATION:

Staff requests approving Change Order 2 for Construction Admin Services on the Palmetto Road Roundabout project PW-2021-13-04 to POND, Inc. in the amount not to exceed \$37,801.84.

ATTACHMENTS:

Change Order 2 proposal.

PREVIOUS DISCUSSIONS:

Budget & SPLOST 2017 meetings. Plan approvals and additional items list in "Background" above.