

**TYRONE DOWNTOWN
DEVELOPMENT AUTHORITY**

MINUTES

February 10, 2025 at 9:00 AM

Billy Campbell, Chairman

Jeni Mount, Vice-Chairwoman

Luci McDuffie, Treasurer

Ernie Johnson

John Kaufman

Nathan Reese

Adam She

Brandon Perkins, Town Manager

Phillip Trocquet, Asst. Town Manager

Ciara Willis, Secretary

E. Allison Ivey Cox, Town Attorney

Absent:

Ernie Johnson, Board Member

Adam She, Board Member

Also Present:

Lynda Owens, Recreation Manager,

Krista McClenny, Recreation Assistant

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Treasurer McDuffie, Seconded by Vice-Chairwoman Mount.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member Kaufman, Board Member Reese.

VI. APPROVAL OF MINUTES

1. Approval of the January 13, 2025 meeting minutes.

A motion was made to approve the January 13, 2025 meeting minutes.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board

Member Kaufman, Board Member Reese.

VII. PRESENTATIONS

VIII. OLD BUSINESS

2. Consideration to approve the 2025 First Friday Events Schedule. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet shared that the DDA Events Subcommittee recommended three “First Fridays” events, and one event slated for the food truck opening during their last meeting.

The 2025 First Fridays schedule included May 2, June 6, and August 1, as well as a September event for the food truck park’s grand opening.

A motion was made to approve the 2025 First Friday events schedule.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member Kaufman, Board Member Reese.

IX. NEW BUSINESS

3. Consideration to approve the release of a design-build RFP (DDA-2025-01) for a food truck park at 935 Senoia Road. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet informed the board that a draft Request for Proposal (RFP) for establishing a food truck park at 935 Senoia Road had been created.

Mr. Trocquet stated that staff developed the scope and evaluation criteria based on commentary from the DDA. He added that staff requested further commentary from the board on whether any items within the scope of work, schedule, and evaluation criteria should be added or otherwise modified. The board did not recommend any modifications to the RFP.

Board Member Reese then inquired about the total budget for the project. Mr. Trocquet stated that the approximate budget was \$170,000.

A motion was made to approve the release of the design-build RFP (DDA-2025-01) for a food truck park at 935 Senoia Road.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member Kaufman, Board Member Reese.

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

XII. BOARD COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Board Member Reese.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member Kaufman, Board Member Reese.

The meeting adjourned at 9:20 a.m.

By: _____
Billy Campbell, Chairman

Attest: _____
Ciara Willis, Secretary