



DOWNTOWN DEVELOPMENT AUTHORITY AGENDA ITEM STAFF REPORT

MEETING DATE: June 13, 2022

AGENDA ITEM TYPE: New Business

STAFF CONTACT: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Consideration of a contract with Southern Outdoor Cinema, LLC in the amount of \$1,499.00 to provide all necessary equipment and a technician to host a movie in the park for the July First Friday event.

BACKGROUND:

As part of the DDA's First Friday event series, we are making arrangements to host a movie night at Shamrock Park. The attached contract covers the personnel and equipment – including a 28' screen – to facilitate that event.

Note that the contract was still under legal review at the time that this report was prepared, so legal and/or staff may present edits during the meeting. One glaring change is that the contract, as presented, is between the Town and Southern Outdoor Cinema; that will have to be changed to reflect that it is between them and the DDA instead.

FUNDING:

\$1,499.00 from the FY2023 budget.

STAFF RECOMMENDATION:

Staff recommends approval of the contract.

ATTACHMENTS:

1. Draft contract.

PREVIOUS DISCUSSIONS:

None.