

# TYRONE RECREATION

Roger Spencer Community Center, 145 Commerce Drive, Tyrone, GA 30290 (770) 487-4694  
Parks & Recreation Manager, Lynda Owens, email: lynda.owens@tyronega.gov

## **SHAMROCK PARK PAVILION RESERVATION PERMIT**

- The Town of Tyrone requires a security deposit for the pavilion rental. This deposit is **CASH ONLY, EXACT CHANGE.**
- Failure to follow any rules will limit future use and reduce the amount of deposit refunded.
- **ALL RESERVATION FEES ARE NON-REFUNDABLE.**
- **Both deposit and rental fee are due at the time of reservation.**

Reservation date: \_\_\_\_\_ Times: \_\_\_\_\_

For the purpose of: \_\_\_\_\_ Number of people attending \_\_\_\_\_ (Limit 50)

Renter Name: \_\_\_\_\_

Address: \_\_\_\_\_

**(YOUR SECURITY DEPOSIT REIMBURSEMENT WILL BE MAILED BACK TO THE ABOVE ADDRESS) THIS WILL TAKE 4-6 WEEKS TO RECEIVE.  
(THIS NAME MUST MATCH THE NAME ON YOUR DEPOSIT & PAYMENT RECEIPTS)**

Email address: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Work number: \_\_\_\_\_

Residency: Fayette County \_\_\_\_\_ Out of County: \_\_\_\_\_

### **RENTAL RATES: (FLAT FEE. ONE RENTAL PER DAY)**

**IN COUNTY: PAVILION RENTAL 8:00 AM-9:00 PM \$100.00 PLUS \$100.00 REFUNDABLE SECURITY DEPOSIT**

**OUT OF COUNTY: PAVILION RENTAL 8:00 AM-9:00 PM \$200.00 PLUS \$100.00 REFUNDABLE SECURITY DEPOSIT**

### **RULES**

- Alcoholic beverages, vaping, and the use of tobacco products are prohibited.
- All refuse shall be properly disposed of both inside and outside of the pavilion.
- Parking is restricted to PARKING SPACES. No parking on grass or blocking other vehicles. Additional parking is located across the street at the new Tyrone Town Hall and behind the lake in the recreation center/library parking lot.
- The area shall be monitored and kept secure by the renter listed above during, before and after the event.
- The renter listed above shall at all times be responsible for keeping the facility in good order.
- The renter listed above shall ensure that the facility is returned to clean and orderly condition at the expiration of the reservation.
- The renter listed above shall bag all garbage and taken it to dumpsters at either Handley Park or Redwine Parks. Picnic tables shall be left free of garbage and wiped clean of spills. All garbage on the floor under the pavilion shall be picked up and removed from the facility.
- Costs to repair any damage caused over the duration of the rental and/or cleanup of the facility following the rental shall be subtracted from the security deposit. Should those funds be insufficient, the costs shall be the responsibility of the renter listed above.
- The pavilion shall not be open for use before 8:00 am or remain open for use after 9:00 pm.
- The renter listed above shall be permitted to amplify music at the Pavilion but shall not be permitted to disturb adjacent property owners.
- No activity that can be deemed illegal, immoral, or otherwise contrary to the public good shall be permitted.
- The pavilion may not be rented by those ages 20 years and under.
- Deposits will be returned to the renter via check. It takes approximately 2-3 weeks to receive your deposit reimbursement.
- There shall be no consecutive rentals of the Shamrock Park Pavilion.
- Only two rentals per organization or individual per calendar year shall be permitted.  
The following are eligible for free: all accredited schools within the Town of Tyrone.
- **PLEASE NOTE: THE NAME ON THE RECEIPT AND THE ADDRESS ON THE RENTAL FORM WILL BE USED FOR SECURITY DEPOSIT REIMBURSEMENT. NO EXCEPTIONS.**
- **NO TENTS, GRILLS, TABLES, OR INFLATABLES ARE ALLOWED OUTSIDE OF THE PAVILION.**
- **THE PAVILION CAPACITY IS 50 PEOPLE. IF THIS MAXIMUM CAPACITY IS EXCEEDED, THE EVENT SHALL BE TERMINATED AND THE DEPOSIT FORFEITED.**

I am an adult 21 years of age or older. I have signed the Liability Release Agreement on the back of this page and received a copy of the cleanup procedures.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### **FOR OFFICE USE ONLY**

Amount of deposit: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee Initials \_\_\_\_\_

Amount of rental payment: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee Initials \_\_\_\_\_

Notes: \_\_\_\_\_ Rev. 2/21/2025