



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: April 21, 2022

Agenda Item Type: New Business

Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Consideration of a Memorandum of Understanding (MOU) between the Town and the South Hampton Community Improvement Corporation (CIC) for the Town to serve in an advisory capacity on the CIC Watershed Advisory Committee.

BACKGROUND:

The South Hampton HOA owns a piece of property (Parcel ID 073902023) containing a stream channel that has been damaged by extreme erosion over the last several years. The HOA, through a newly formed nonprofit called the South Hampton Community Improvement Corporation, has teamed up with a third-party entity to apply for a 319(h) grant through the EPD to assist them with the funding necessary to mitigate their erosion issues. As part of this process, the CIC has requested that the Town provide staff resources to serve in an advisory capacity on its Watershed Advisory Committee.

The attached draft of the CIC's proposed MOU outlines each party's responsibilities and the project time frame. Legal has reviewed the MOU.

FUNDING:

None Required.

STAFF RECOMMENDATION:

Staff recommends approval of this MOU.

ATTACHMENTS:

Legal and staff are still working on the MOU and will be presenting a redline version to South Hampton for review prior to the meeting. Due to meeting preparation deadlines, this packet is being prepared without a copy of the MOU. However, we will provide Mayor and Council with a final draft for review prior to the meeting.

PREVIOUS DISCUSSIONS:

Staff has been meeting with representatives from the South Hampton HOA about this project since July 2021 and has been keeping Council updated. Some elected officials have also been involved in meetings about this issue with the HOA.