



COUNCIL ITEM AGENDA REQUEST FORM

Department: Library

Meeting Date: February 1, 2024

Staff Contact: Patty Newland

Agenda Section: Consent

Staff Report:

Item Description:

Request to purchase four (4) book shelving units

Background/History: The library needs to replace a shelving unit that is too narrow for oversized books in the juvenile non-fiction section of the library. Two (2) wood and steel shelving units were purchased in 2023; the new units will be the same style, finish, and color.

Findings/Current Activity: Three (3) quotes were not available; during a search for the particular style of shelves, only Demco and Canadian Learning Supply carried the "Liberation Wood/Steel Library Shelving"

Is this a budgeted item? Yes If so, include budget line number: 100.65.53.1600

Actions/Options/Recommendations: Staff requests approval to purchase the bookcases from Demco in the amount of \$6,178.25