



DDA ITEM AGENDA REQUEST FORM

Meeting Date: 12/11/2023

Staff Contact: Phillip Trocquet

Agenda Section: New Business

Department: Community Development

Staff Report:

Item Description:

Review of Fire Station Redevelopment Draft Contract Elements

Background/History:

Staff has been working with the DDA's legal counsel on establishing draft contract terms for the fire station redevelopment project with Neighbors Restaurant. Mr. Woods and his team desired to see draft contract elements before proceeding with architectural and builder quotes/preliminary designs.

Findings/Current Activity:

The current document is a DRAFT only and outlines general and specific contract elements pertaining to the redevelopment of the fire station and operation of the facility upon completion.

Is this a budgeted item? ___Y___ **If so, include budget line number:** _____

Actions/Options/Recommendations:

Staff would like to receive any comments or desired revisions to the contract from DDA members prior to sending the draft to Mr. Collins Woods and the Neighbor's team for review.
This is NOT an approval of a final contract document.