



# COUNCIL ITEM AGENDA REQUEST FORM

**Department:** Public Works

**Meeting Date:** 01/04/2024

**Staff Contact:** Scott Langford

**Agenda Section:** New Business

## Staff Report:

### Item Description:

Consideration to Award professional engineering services for the 2024 Emergency Access for Shamrock Industrial Park, Project Number PW-2024-09, to Keck and Wood, Inc.

### Background/History:

This project is to design the emergency access road for Shamrock Industrial Park off Rockwood Road to an easement at the border with Peachtree City. The design for the access road will include an unpaved road with drainage infrastructure along with fencing and gates. Due to slopes involved, paving may be required in locations to provide road stability and prevent surface erosion. This road will be strictly for emergency vehicle ingress and egress only. This will not be used by the public unless as ordered by emergency services for evacuation of the industrial park. Normal delays and closures due to railroad operation, maintenance, or inspections will not constitute an emergency for public use.

### Findings/Current Activity:

Keck and Wood will provide survey and design as lump sum fee. In addition, Keck and Wood will provide bid assistance and construction admin services to the Town on an hourly basis. Attached is the Keck and Wood proposal. The total fee for this scope of work is not to exceed \$62,300.

**Is this a budgeted item?** Yes

**Budget number:** 100-40-54-1400

### Actions/Options/Recommendations:

Staff is requesting Council to Authorize the Mayor to execute the professional service contract with Keck and Wood, Inc. at a fee not exceed \$62,300.00 for the 2024 Emergency Access for Shamrock Industrial Park, Project Number PW-2024-09.