



# CITY COUNCIL MEETING

Monday, April 18, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers Present: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

**ABSENT:** Jay Remiker

**ALSO PRESENT:** Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Rebeccah Hansen, Recreation Supervisor; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, IS Supervisor; Andrew Sukowaty, Water Utility Director; Elizabeth Runge, Community Development Director/City Planner; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. PUBLIC HEARING

- A. Public Hearing on Resolution to Levy Special Assessments Upon the Properties Fronting 17th Street, from East Park Street to Jefferson Street & 17th Street, from East Street to Zlatnik Drive

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

### 6. INPUT FROM THE PUBLIC

None.

## **7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

Councilmember Dahlke communicated several complaints he received since the last meeting:

- The traffic speed on Adams Street south of 27th Street is excessive.
- A pothole on Adams Street where there was water work done is getting worse. Mr. Buckley suggested calling or emailing his office about such matters, for a more timely response.
- There was trash at a property on Monroe Street for 26 days without any follow-up and questioned why the City is not following its ordinances.
- The restrooms at Walsh Field were not open when there was a ballgame. Mr. Buckley indicated that there was a communication shortfall between the School District and the Rec Department, and the issue has been resolved going forward.
- The Council meetings have not been live on Spectrum recently. Mr. Buckley indicated that the Spectrum situation is a known issue and the City's IT department is working to resolve the situation. In the meantime, residents are encouraged to watch the Council meetings live on YouTube.
- A request for the City Manager's Report to be moved to the end of the Council meetings.

Councilmember Shimulunas questioned whether public hearing notices on zoning matters are being sent to property owners within a 200 feet radius if the property falls outside of the City limits. There is a concern from a resident of the Town regarding the construction of the wind tower in the industrial park. Both City Manager Buckley and Community Development Runge indicated that they are aware of the property owner's concern and are researching the situation. At this time, it appears that the height of the wind tower is below the FAA's regulatory height maximum and within City ordinance height restrictions. Ms. Runge acknowledged that the hearing notices in question were not mailed to property owners in the town, only those in the city.

## **8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

None.

## **9. CITY MANAGER'S REPORT**

A. Invited Guests

None.

B. Status Update/Reports

### **1. 3000 Forest Avenue Project**

Mr. Buckley reported that the City is awaiting final word from the developer of 3000 Forest Avenue on two matters requiring resolution and expects that the May 2 Council agenda will include action on the Development Agreement and related City borrowing from the State Trust Fund.

### **2. April 18 is Lineworker Appreciation Day**

Mr. Buckley reported that April 18 is Lineworker Appreciation Day and thanked the outstanding Two Rivers Electric Utility lineworkers who "keep the lights on" for our City, often under tough working conditions.

3. Canine Officer Xanti Plush Toys Available  
Mr. Buckley reported that Canine Officer Xanti plush toys are available for purchase at the Two Rivers Police Department for \$20 each. All proceeds benefit the Two Rivers Police Department's canine program.

4. Department of Public Works Crack Sealing Program  
Mr. Buckley reported that the Public Works Department has been busy sealing cracks on the City's concrete streets. This process is vitally important to maintain our streets from damage associated with multiple freeze and thaw cycles each Wisconsin winter.

He also reported on other Public Works activities including clearing sand from the landscaped islands on Memorial Drive between Madison and 12th Streets and receiving a supply of 500 tons of road salt for next winter.

5. Staffing Updates  
Mr. Buckley reported on upcoming new hires and department transfers. Heather Ihlenfeldt will start as the new Senior Center Supervisor on Monday, April 25. Dalton Schmidt has transferred from Public Works to the Water Department as a Certified Water Operator effective Monday, April 18. Another Certified Water Operator, Tim Elchlepp, will begin on Monday, May 2. A top candidate has been identified for the Parks & Recreation Director position. Other new recruitments include a full-time Public Works Maintenance Worker to fill the position vacated by Dalton Schmidt and part-time Senior Center Volunteer and Nutrition Coordinator.
6. Central Park West Fund-Raising Update  
Mr. Buckley reported that the City has received a \$25,000 commitment from Fox Communities Credit Union for a naming gift for the Picnic Island at the Central Park West 365 Project. Since the last Council meeting, total donations committed to the project have increased to just over \$510,000, over 64% of the \$800,000 fundraising goal.
7. Upcoming Events:
  - a. Marketing 3-4-5 Workshop, Wednesday, April 20, 2022, 7:30 AM, Community House, presented by Two Rivers Business Association and Two Rivers Main Street
  - b. Movie: The Goonies, Wednesday, April 20, 2022, 5:45 PM, Community House
  - c. Spring Used Book Sale, April 21-23 During Regular Library Hours, Lester Public Library
  - d. Heart-a-Rama, April 28-30 and May 5-7, Community House
8. Other  
Mr. Buckley congratulated Emilee Rysticken on recently being named by Insight Publications as one of eight "Women of Influence" in Wisconsin's New North Region. This young Two Rivers entrepreneur is founder of Screamin' Conuts and will soon be opening the High Lift Coffee Shop in Two Rivers.

### C. Legislative/Intergovernmental Update

1. Save Our Great Lakes Funding Application  
Mr. Buckley reported that based on a pre-application submitted in February, the City was invited to apply for a Save our Great Lakes grant to address City-owned Lake Michigan shoreline along Memorial Drive. The application was submitted on April 15 and proposed activities include plantings for shoreline stabilization, pollinator-friendly plantings, invasive species abatement and control, green infrastructure, and environmental restoration.
2. WEDC Idle Sites Funding Application  
Mr. Buckley reported that an application for \$250,000 to assist Trivers, LLC with planned

improvements to the former Paragon Electric property was submitted in March. As authorized at a special City Council meeting on April 14, the City and Trivers, LLC have each executed a proposed Development Agreement related to the City's role as a "pass-through" for this funding. The Development Agreement was forwarded to the Wisconsin Economic Development Corporation on April 15 and the decision on the application is expected by the end of April.

## 10. CONSENT AGENDA

### A. Presentation of Minutes

1. City Council Meeting - April 4, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

### B. Minutes of Meetings

1. Lester Public Library, March 8, 2022
2. Advisory Recreation Board, March 8, 2022
3. Public Utilities Committee, April 5, 2022
4. Public Works Committee, April 6, 2022
5. Plan Commission, April 11, 2022
6. Joint Review Board, April 5, 2022
7. Board of Canvassers, April 6, 2022

Recommended Action:

Motion to receive and file

### C. Department Reports, March 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

### D. Applications and Petitions

1. Application for Temporary Class "B" Retailer's License for the period of May 20, 2022 to May 22, 2022 for Softball Central-WI for the 2022 Bash at the Beach Girls Fastpitch Tournament, 1200 35th St., Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

### E. Summary of Verified Bills for the Month of March 2022 for \$4,141,687.31

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Dahlke.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution Adopting Amendment No. 3 to Tax Incremental District 7, Providing for Investment in Street and Utility Infrastructure Within One Half Mile of District Boundaries

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Thomas, Seconded by Koach.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

- B. Application for Beer Garden Permit for the period of April 19, 2022 to June 30, 2022 for Submariners Pub LLC, 4220 Memorial Drive, dba Submariners Pub, Jeffrey Tess-Agent (currently issued to Sandpiper Bar & Grill Inc.) with request for waiver to minimum distance requirement from a structure used for residential purposes and zoned residential.

Recommended Action:

Motion to approve Beer Garden Permit and authorize the Clerk to issue the license for Submariners Pub LLC with a waiver to the minimum distance requirement from a structure used for residential purposes and zoned residential.

Motion to approve Beer Garden Permit and authorize the Clerk to issue the license for Submariners Pub LLC with a waiver to the minimum distance requirement from a structure used for residential purposes and zoned residential, to be issued and effective upon the date of the property sale closing.

Motion carried upon a voice vote.

Motion made by Koach, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

**12. PUBLIC WORKS COMMITTEE RECOMMENDATIONS FROM APRIL 6, 2022 MEETING**

- A. Proposed Speed Limit, Traffic Calming Measures and on-Street Parking for West Park Street, Following Completion of Central Park West 365 Project

The recommendation from the Public Works Committee includes 15 mph speed limit, a speed table and pedestrian crossing in front of the Community House and 7 regular and 3 handicap parking spaces on the north half of the block with a two-hour parking limit for the regular parking spaces. The handicap spaces would be two spaces at the northern end of the parking area and one space at the southern end closest to the pavilion building in the center of the park.

Recommended Action:

Motion to approve the recommendations of the Public Works Committee

Motion made by D. LeClair, Seconded by Thomas.

Motion amended to send this item back to the Public Works Committee to review the possibility of changing to two total handicap spaces and changing or eliminating the proposed parking time limit with a recommendation back to Council at the May 16 meeting.

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

- B. Requested "No Parking; Deliveries Only, 8:00 AM to 3:00 PM Monday-Friday" Designation for Parking Spaces on the South Side of 18th Street, between West Park Street and the First Driveway to the West

Recommended Action:

Motion to authorize such a parking restriction, as requested by the developers of Cool City Brewing Company and recommended by the Public Works Committee, to be effective upon the opening of Cool City Brewing Company, expected later this year at 1718 West Park Street

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

**13. FOR INFORMATION ONLY**

- A. City Council Re-Organization Meeting, Tuesday, April 19, 2022, 6:00 PM  
B. City Council Work Session Meeting, Monday, April 25, 2022, 6:00 PM

Council President Wachowski also thanked outgoing Councilmembers Mark Bittner, Jay Remiker, and Larry Thomas for their service to the community.

**14. CLOSED SESSION**

Motion to enter into closed session at 7:10 PM per Wisc. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discuss matters pertaining to legal judgement obtained by the City, related to the Paragon property foreclosure.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by Dahlke.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

**15. RECONVENE IN OPEN SESSION**

Motion to reconvene in open session at 7:58 PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by D. LeClair.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:58 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

Respectfully Submitted,

Jamie Jackson  
City Clerk