



**TWO
RIVERS**
WISCONSIN

ADVISORY RECREATION BOARD MEETING

Wednesday, October 11, 2023 at 6:00 PM

Koska Room - Community House 1520 17th
Street, Two Rivers, WI 54241

MINUTES

1. ROLL CALL

Present Board Members: Daniel Cortte, Brian Gallagher, Travis Kadow, Erin Lamal, Robert Reed Jr., Jason Sharping, Dorothy Tinkham Delo, Adam Wachowski-Council Rep, Jeff Dahlke-Council Rep

Excused Board Members: Daniel Cortte, Robert Reed Jr., Jeff Dahlke-Council Rep

Also present: Mike Mathis-Parks & Recreation Director, Tammy Stadler-Parks & Recreation Administrative Assistant

2. APPROVAL OF MINUTES

September 13, 2023

Motion to Approve by Travis Kadow. Seconded by Jason Sharping. Motion Carried.

3. CORRESPONDENCE

1. Neshotah Park Lighting

A couple of complaints regarding the new lighting at Neshotah Park, but all in all, the lighting is working as planned. The paths and the playground areas are lit very well. A little tweaking on the angle of a couple lights is still needed for the residential areas.

4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each) None

5. NEW BUSINESS

a. 2024 Rate and Policy Updates

In 2023 slight increases/changes were made to shelter rates, Special Event rates, Nerf package rates and Ball diamond facilities.

Staff is proposing a 2024 Rate & Policy Update, with no additional changes to the above items, adding a fee structure to Central Park, and minor adjustments to the special event delivery, set up, and equipment fees. Discussion.

After Discussion. Motion to approve the 2024 Rate & Policy Update with the Advisory Recreation Board agreed upon changes made by Jason Sharping. Seconded by Brian Gallagher. Motion Carried.

b. 2023 Concession Stand

Mike reviewed the 2023 revenues and expenses to date. Staff is selling concessions at fall programs to deplete the remaining stock.

The concession revenue will be used to help support the Special Event Concert Series.

Mike also reviewed scenarios and projections for 2024 Concessions. Still working with staff on ideas to increase revenues for Special Events.

6. OLD BUSINESS

a. Open Space Planning Survey Review

The board reviewed the questions for the open space plan survey. A few small changes and it should be ready to be posted.

b. Playground Opening October 15th

Due to the weather, the event has been postponed to October 22, 2023. Time to be Determined.

c. Ice Rink and Skate Rentals

The ice rink will be available to the public to bring their own skates to use during standard park hours. The Parks & Rec Department will do their best to keep the rink clear.

Operational Procedures will be posted.

The ice rink will be staffed on (6) Saturdays. November 18, December 2, 9, 16, 23, 30, from 12-5 pm. The department has created a position description and will begin looking for a part-time Ice Rink attendant.

During the staffed days, there will be a limited number of skates available for rent. The recreation department will make details available on their website and on Facebook.

December 16, 2023 is Cool City Christmas event with the Friends of the Senior Center, Main Street and Santa. More details will be made available closer to the event.

Mike will look into the max capacity of the ice rink.

7. OTHER BUSINESS

8. DIRECTOR'S REPORTS

a. Program and Event Updates

Swimming is going well. Due to it's popularity, we are working on adding a second day to the next session to cover our waiting list and ongoing participants.

The youth flag football players have been invited to the TRHS Varsity Game - and stand with the players during the National Anthem.

Winter & Spring Activity Guide to launch November 1st.

b. Upcoming Programs and Events

Slow Flow Yoga, Adult fitness classes, Youth Basketball, City to City Candy Cane Hunt, Winter Soccer, Adult Futsal, Baseball & Softball Clinics, Pickleball

9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS

10. NEXT MEETING: Wednesday, November 12, 2023, 6:00 PM

Correction: Wednesday, November 15, 2023. 6:00 PM

11. ADJOURNMENT

Motion to adjourn by Travis Kadow. Seconded by Erin Lamal. Motion Carried.