



MINUTES

1. CALL TO ORDER: 5:15 pm

2. ROLL CALL

Committee Members: Scott Stechmesser, Tracey Koach, Bill LeClair
Staff and Others: Matthew Heckenlaible and Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the October 4, 2023, Public Works Committee Meeting

Bill LeClair made a motion to approve the October 4, 2023, Public Works Committee Minutes, seconded by Tracey Koach. Motion passed.

4. PUBLIC INPUT – N/A

5. ONGOING PROJECT STATUS AND ACTION, IF NEEDED

A. 2023 Sidewalk Contract

Seiler Bros. are working within the City and are approximately one-half to two-thirds of the way through the identified sidewalks within the contract. They are anticipating being completed prior to Thanksgiving.

B. Sandy Bay Highlands – Phases 3 & 4

Received a Preliminary Plat from the consultant. We have a few questions/comments that need to be addressed prior to reviewing it at the Plan Commission meeting scheduled for November 13, 2023. Looking at 'overall costs' to see what the best methodology for cost recovery is and where to make the Phase 3 and Phase 4 project cutoff.

C. Memorial Drive – WDOT feedback

No updates to provide to the Committee this month.

D. 2024 projects

1. Roosevelt Avenue reconstruction

We have received preliminary information regarding project ranking and scores associated with DNR SDWLP (and CWP) Funding for water main and private water services. WDNR had changed the application process last year and municipalities could either apply on a city-wide household income level or by census track. There was little guidance prior to the application process as to how either methodology would impact overall scores and funding outcomes. Just prior to the rankings coming out in late October, the WDNR made a very quick rule/process change removing the population criteria coupled with the household income criteria which ultimately further impacted Two Rivers project scoring. In the past, Two Rivers has obtained very favorable rankings and Principal Forgiveness. This year, there were approximately three times as many projects applied for, especially on the lead service side of the funding. Two Rivers did not score well and, at the end of the process, will get 15% Principal Forgiveness for private services. This amount does not cover the previously offered \$2,500 per private service provided to customers in the past. Also, the water main reconstruction costs associated with the Roosevelt Street reconstruction project will be getting zero principal forgiveness because funding ran out. We are looking at how this is going to impact

CWP funding and what that means relative to moving forward with the Roosevelt Reconstruction Project along with the scattered water service replacements. One alternative is to look at utilizing the remaining ARPA funds in areas of the City that would not receive any principal forgiveness if coupled with SDWLP funding.

2. **Scattered laterals in the near southwest quadrant (Lowell to Monroe to 12th or 13th) – DPW/Engineering are working on getting a letter out to these residents.**

See notes above.

3. **Sidewalk replacement**

DPW/Engineering will try to get on a more routine schedule of inspecting and having sidewalks repaired/replaced starting in 2024.

4. **19th Street – East River Street to Jefferson Street (LRIP)** Scott Ahl attended a meeting in early October with other Towns, Villages, and the County to discuss Local Road Improvement Program funding. Scott was one of a handful of representatives and was able to secure some dollars that could be applied towards the road improvements necessary for 19th Street and East River Street adjacent to the proposed Confluence project.

5. **East River Street – 19th Street to vacated 18th Street (LRIP)** – See above.

6. **PROPERTY OWNER REQUESTS:**

A. **Land off Hawthorne** – Inquiry about available land for development

7. **DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION:** None

8. **COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED**

9. **DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:**

A. **2200 Block of Jefferson Street – Parking complaint**

Received a complaint about trailers and vehicles parked across from each other making it difficult for school buses to traverse the street. Per Scott Ahl, this is not a new issue. Engineering staff will attempt to find previous notes and documentation pertaining to this item and prepare a memo for the next meeting.

Police Department reviewed and there is no recommendation. Committee consensus to continue to monitor and bring back if there is an issue.

10. **OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED**

A. **2024 Preliminary Budget status overview**

Staff presented the proposed 2024 Public Works budget to the Personnel / Finance Committee on October 18th. The budget proposed around an 8.5% increase in expenditures with fuel, salt, and labor costs being the primary drivers of the increase. The proposed budget also included two new positions, one being a maintenance worker for down in the street section and the other is a portion of a City wide GIS Technician position that would be split amongst several different groups (Public Works, Wastewater, Water Utility, Stormwater and Economic and Community Development). To aid in funding these positions, it is proposed to eliminate summer part-time positions as they are hard to fill and are limited in the ability to help for longer durations during the day/week.

B. Leaf Collection – route modifications / procedure

For the most part of the leaf collection season, DPW has been able to follow the past practice rotation in being east of the river on Mondays, between the rivers Tuesday – Thursday and south of the West Twin on Fridays. The leaves recently came down heavy and it is taking a little longer than anticipated, but the crews are systematically working their way through the City. Updates as to where crews will be picking up leaves are posted on the City’s webpage and social media such as Facebook.

C. Snow Plowing – Brine Sprayer

The Brine sprayer should be available for pick up the week of November 6th. The guys can then get to know the ins and outs and put it into service for this upcoming snow season.

D. SB 455 / AB 457 – Subjects municipal stormwater utilities to the full authority of the Public Service Commission – informational

This is proposed to have municipal stormwater utilities governed by the PSC. This issue has been forwarded to various State Committees. The City will have it on the next Council Agenda to oppose these pending bills.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, December 6, 2023, at 5:15pm

12. ADJOURNMENT: 6:40 pm

Tracey Koach made a motion to adjourn, seconded by Bill LeClair. Motion passed.