



# LIBRARY BOARD MEETING

Tuesday, October 10, 2023 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: David Pennefeather, Ned Guyette, Tracey Koach, Stanley Palmer, Katie Stone and Kathryn Gadd. Members absent and excused Sharon Sleger, Don Weiss, and Mary Glaser. Also present: Terry Ehle, Youth Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the minutes from the September 12, 2023, meeting, made by Koach, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from September, 2023, made by Koach, second made by Pennefeather. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**  
Pennefeather noted the new door on the storage shed looks good.
7. **BOARD EDUCATION**  
  - A. Terry Ehle, Youth Services Coordinator, provided a summary of library activities through the month of September. This was the same information presented to the City of Two Rivers Personnel and Finance Committee during the library budget review, Thursday, October 5, 2023, with Chris Hamburg, Adult Services Coordinator, and Marie Bonde, Customer Service Coordinator.
  - B. Dawson then presented the library’s 2024 proposed budget.
8. **DIRECTOR'S REPORT**  
Dawson fielded questions concerning his monthly report.
9. **COMMUNICATIONS**  
  - A. Library Links – the September printed library newsletter.
  - B. Valdres Journal Press Release, September 7, 2023
  - C. WLA News Article, Fall 2023 Issue, ‘Celebrating Literacy, the outdoors, and Being Together’
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE** –Leaf collection schedule changes.  
Neshotah Park Playground Grand Opening is Sunday October 15. City departments continue to present budgets to the Personnel and Finance Committee.
11. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
12. **REPORT FROM COUNTY REPRESENTATIVE** – No Report

**13. UNFINISHED BUSINESS**

A. Motion to approve changes to the policy - Title 1 Administration, Chapter 10, Investments, made by Guyette, second made by Gadd. Voice vote carried unanimously.

**14. NEW BUSINESS**

A. Review of the 2024 Library Budget was moved to Board Education, B.

**15. CLOSED EXECUTIVE SESSION – None**

**16. ADJOURNMENT**

Motion to adjourn made by Koach, second made by Gadd. Voice vote carried unanimously.  
Meeting adjourned at 7:40 PM.

Respectfully submitted by Jeff Dawson