



LIBRARY BOARD MEETING

Tuesday, June 14, 2022 at 6:00 PM

Webster Room - Lester Public Library 1001
Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM. President Palmer thanked Vice President Pennefeather for presiding at the May 10th meeting.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Tracey Koach, Ned Guyette, Kirsten Sleger, Don Weiss, Kathryn Gadd, Stanley Palmer, and Thomas Van Horn. Absent and Excused: All present. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.

After roll call, President Palmer recognized Kirsten Sleger’s 16.5 years of service on the Lester Public Library Board of Trustees. Dawson presented Kirsten with potted flowers on behalf of the Library Board and library staff. Palmer invited the Board to enjoy cake, baked by Ned Guyette, after the meeting adjourns. Motion to officially recognize and thank Kirsten Sleger for her dedication and service made by Van Horn, second made by Sharon Sleger. Voice vote carried unanimously.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the May 10, 2022 meeting made by Weiss, second made by Sharon Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from May, 2022, made by Pennefeather, second made by Sharon Sleger. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT**
Kirsten Sleger noted a spelling error on the library webpage, asked about standing water in the library parking lot, and recognized the beautiful decorations for the summer reading program in the library.
8. **DIRECTOR'S REPORT**
Dawson presented the report and fielded questions about his report. He discussed the Manitowoc County Library Advisory Committee meeting.
9. **COMMUNICATIONS**
 - A. Library eLinks – March edition of the monthly online newsletter
 - B. Seehafer Article
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Summer events are starting in the City with Sundae Thursday; City is conducting a search for Director of Public Works, Jim McDonald has announced his retirement; the Czech Sister City visit was a success; the new Parks & Rec Director will be starting in a couple of weeks; August 15th there will be a public hearing on ATV/UTV legal use on City streets; and discussed front yard gardening.

11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

School District had great weather for year-end field trips; High School held a reception for teachers who retired at the end of the school year; student farewell and graduations went well; and the summer school sessions are scheduled.

12. REPORT FROM COUNTY REPRESENTATIVE

June is Dairy Month and the Manitowoc County Board of Supervisors celebrated with ice cream at their June meeting; Breakfast on the Farm was a success; and the county is preparing, planning and looking forward to the annual County Fair.

13. UNFINISHED BUSINESS

- A. COVID-19 Update provided by Dawson.
- B. Motion to accept the Ellerman Glass front entrance repair proposal made by Weiss, second made by Guyette. Voice vote carried unanimously.

14. NEW BUSINESS

- A. Proctoring Examinations Policy is up for review. The Board made recommended changes that Dawson will bring to the July meeting for further discussion and possible approval.

15. BOARD EDUCATION - None

16. CLOSED EXECUTIVE SESSION - None

17. ADJOURNMENT

Motion to adjourn made by Kirsten Sleger, second made by Sharon Sleger. Voice vote carried with one nay vote by Van Horn. Meeting adjourned at 7:24 PM.