

**CITY OF TWO RIVERS CITY COUNCIL  
PERSONNEL AND FINANCE COMMITTEE  
Thursday, July 10, 2025  
8:00 AM  
Committee Room, Two Rivers City Hall**

**1. Call to Order**

The meeting was called to order by Committee Chair Mark Bittner at 8:15 AM.

**2. Roll Call**

Personnel & Finance Committee Members present were: Mark Bittner (by phone) and Bonnie Shimulunas. Committee Member Adam Wachowski joined the meeting at 8:20 AM. Also present was City Manager Greg Buckley.

**3. Continue Discussion of Funding Options for Full-time Building Inspector Position; Possible Recommendation to City Council**

The Committee continued review and discussion of this matter; there was general consensus that the City would be in a better position to address code violations and provide better customer service to property owners and contractors with a full-time position. Mr. Buckley noted that approximately \$50,000 is needed to cover added costs this year with current part-time inspectors; about \$70,000 would be needed to cover a full-time position for the balance of the year. No action was taken.

**4. Continue Discussion of Possible Amendment to Personnel Policy Regarding Residency Restrictions; Possible Recommendation to City Council**

Mr. Buckley noted that the rights of cities in Wisconsin to set certain residency requirements for employees were significantly reduced by legislation passed in 2013 as part of the State Budget. Since that change in the law, the most restrictive that a local unit can be is to require Police, Fire/EMS and other emergency response personnel to live within 15 miles of its corporate limits. Shortly after the law was passed, the City of Two Rivers adopted a policy, still in effect today, that defined most full-time City employees as "emergency response personnel."

He noted that, while neither the original legislation nor any subsequent legislation or court rulings have provided a more specific definition of "emergency response personnel," the City's current policy includes some positions that might be hard to defend as "emergency responders." Examples include the department head positions of City Clerk, Library Director, Finance Director, plus Rec programming staff and many clerical support positions. The City Manager suggested that, while this is not an urgent matter, this part of the Personnel Policy should be amended to more clearly identify positions where a rapid response is indeed required in emergency situations.

Following a discussion of draft language presented by the City Manager, there was consensus to continue discussion of this policy at the committee's next meeting.

**5. Update on 2024 Audit**

The City Manager noted that he and the Finance Director had recently received a draft copy of the 2024 audit from Clifton Larson Allen. He and Finance Director Paider will be working on the Management Discussion and Analysis to be included in the audit report, with a goal of the audit being presented to City Council in August.

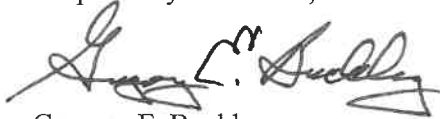
**6. Consider Date and Time for Next meeting**

There was consensus that City staff will follow up with the committee regarding the next meeting date and time, likely July 17 or 18.

**7. Adjournment**

Shimulunas moved, supported by Bittner, to adjourn the meeting at 8:59 AM. Motion carried by voice vote, without dissent.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gregory E. Buckley". The signature is stylized with a large, looped "G" and a distinct "B".

Gregory E. Buckley  
City Manager