

**SUMMARY INFORMATION ON
CITY OF TWO RIVERS
CITIZEN BOARDS COMMITTEES AND COMMISSIONS**

Council-Current or Vacant highlighted in Yellow

Citizen Vacancy highlighted in Blue

Except as otherwise noted below, appointments are made by the City Manager, subject to confirmation by the City Council. Seats designated for City Council members are filled annually through a City Council nomination and election process, typically at the first City Council meeting in May of each year.

All terms expire on May 1. Appointees are limited to three terms of continuous service on any one board or commission, except for the Library Board, whose members are limited to six years (two three-year terms).

Board/Commission	Functions	Membership	Meetings	Term	Members
Advisory Recreation Board	Advises Rec Director and City Council on Parks and Recreation programs and policies; provides input on operating budget and capital improvement plan for parks and recreation facilities	7 citizens 2 Council members 1 student member Pks & Rec Director	Monthly 2 nd Tuesday 6:00 PM	3 years	1. Jason Sharping, citizen 2. Brian Gallagher, citizen 3. Kathy Peterson, citizen 4. Robert Reed, citizen 5. Travis Kadow, citizen 6. Daniel Cortte, citizen 7. Dorothy Tinkham Delo, citizen Chase Matthais/Justin Klinkner, students Jeff Dahlke, Council Adam Wachowski, Council
Board of Review	Hears assessment appeals under criteria set by State Statutes; busiest in revaluation years	3 Council Members City Manager City Clerk-Treasurer	Annually, 2 nd Monday in May plus additional days as required	1 year	Vacancy, Council Bill LeClair, Council Bonnie Shimulunas, Council City Manager City Clerk
Branding and Marketing Committee					1. Emilee Rysticken 2. Jeff Dawson 3. Michael Ditmer 4. Gina Krahn 5. Vacancy 6. Elizabeth Runge 7. Travis Stevens Vacancy, Council Vacancy, Council

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Business & Industrial Development Committee Community Development Authority	Sets policy for City Economic Development Revolving Loan Fund; acts on all applications for loans from that fund. Sets policy on industrial park lot sales; acts upon terms and conditions for all such lot sales. Advises Ec. Dev. Supervisor and City Council on economic development policies and strategies	CDA: 5 citizens 2 council members BIDC: 7 citizens 2 council members	Joint meetings Monthly 4 th Tuesday 5:00 PM	CDA: 4 years BIDC: 3 years	Elizabeth Bittner, BIDC Vacancy , BIDC Greg Coenen, BIDC/CDA Don Karman, CDA Dick Klinkner, CDA/BIDC Keith Lyons, BIDC Dan Wettstein, BIDC Tracy Yaggie, CDA/BIDC Vacancy, Council Tracey Koach, Council
Business Improvement District Board	Reviews annual budget and proposed BID levy and rate for the downtown area business improvement district; reviews annual audit.	7 citizens, at least 5 of whom are business or property owners in the BID	As needed, usually over noon hour	3 years	1. Tom Christensen, Sauves 2. Vacancy , 3. James VanLanen Jr, Lighthouse 4. Bill Kiel, Carron Net 5. Chow Chang, Unique Flying 6. Marv Moore, Medicine Shoppe 7. Amy McMillan, 1 st Anderson
Commission for Equal Opportunities in Housing	Meets on an “as needed” basis to consider issues related to the City Fair Housing Code	5 citizens 2 Council members	As needed	2 years	1. Rev Kim Henning 2. Pam Stephens 3. Jerry Fox 4. Jayne Rulseh 5. Abigail Diaz Vacancy, Council Bonnie Shimulunas, Council
Committee on Aging	Advises Senior Center Supervisor, Rec Director, City Manager and City Council on policies and programs of importance to senior citizen residents of Two Rivers	8 citizens 1 Council member	Monthly 1 st Monday 8:30 AM	3 years	1. Gerald Lyons, citizen 2. RuthAnn Hearley, citizen 3. Virginia Coffman, citizen 4. Lenore McDonough, citizen 5. Donna Reilly, citizen 6. Jackie Ackerman, citizen 7. Gerald Juckem, citizen 8. Vacancy , citizen Bill LeClair, Council

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Environmental Advisory Board	Advises management staff and City Council on matters pertaining to the environment; major focus has been startup and subsequent monitoring / evaluation of City solid waste	6 citizens 1 student member 1 Council member	Monthly 1 st Tuesday 6:00 PM	2 years	1. Susan Crowley, citizen 2. Vacancy , citizen 3. Donald DeBruyn, citizen 4. Brian Henrickson, citizen 5. Ben Meinnert, Asst. Police Chief 6. Gerald Thiede, citizen 7. Jay Orvis, citizen Vacancy Student -designated by High School Jeff Dahlke, Council
Joint Review Board	Board of five shall consist of that has power to levy taxes on the property that is remediated	One representative chosen by the school district, one by the technical college district, one by the county, one by the city and one public member recommended by City and approved by JRB			1. J.J. Gutman, Mtwc County 2. Mary Kay Slattery, School Dist. 3. John Lukas, LTC Rep. 4. Dave Buss, City Rep. 5. Donald Karman, Public
Library Board	Governing body for municipal library operations, with powers, functions and duties as provided in Chapter 43, Wis. Stats. Appoints and supervises Library Director; approves and oversees annual library budget (subject to approval of local property tax funding by the City Council); sets policies pertaining to library operations	6 citizens 1 school district rep 1 county rep 1 council member	Monthly 2 nd Tuesday 7:00 PM	3 years	1. Kathryn Gadd, citizen 2. Stanley Palmer, citizen 3. David Pennefeather, citizen 4. Sharon Sleger, citizen 5. Larry Thomas, citizen 6. Thomas Van Horn, citizen Vacancy, School District Vacancy, County Tracey Koach, Council
Plan Commission	Powers and duties as provided in Sec 62.23, Wis. Stats., including: developing and adopting the City Master Plan; making reports and recommendations to the Council	4 citizens City Manager City Engineer 1 council member	Monthly 2 nd Monday 5:30 PM	3 years	1. Rick Inman 2. Kay Koach 3. Kristen Lee 4. Eric Pangburn

Board/Commission	Functions	Membership	Meetings	Term	Members
	<p>related to the development of the city; advising the City Council on requests for zoning changes and annexations; advising the Council on the location and design of public facilities; advising the Council on the acquisition of land for municipal purposes, or the sale of any city-owned properties. Conducting site and architectural plan review for all new developments other than one or two-family residences</p>				<p>City Manager City Engineer Adam Wachowski, Council</p>
<p>Police & Fire Commission</p>	<p>Powers and duties as provided in Sec 62.13, Wis. Stats., including appointments of the Chiefs of the Police and Fire Departments and review of appointments of subordinate staff (both new hires & promotions) as recommended by the chiefs; also matters of employee discipline & discharge in Police/Fire.</p>	<p>5 citizens (City Mgr. Appointments not subject to City Council confirmation)</p>	<p>As needed</p>	<p>5 years</p>	<ol style="list-style-type: none"> 1. Michael Canty, citizen 2. Brad Yaggie, citizen 3. Kristine LaFond, citizen 4. Sandy, Rohrick, citizen 5. Jack Gadzala, citizen

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Room Tax Commission	Shall have the powers and duties prescribed by Wis. Stats Section 66.0615 and shall have the authority to disburse all room tax monies received by the City as allowed by State law.	5 members: the City Manager, City Council Pres., two additional members who may be members of the City Council or members of the public, and one representative of the WI hotel/motel industry, who shall be the owner, operator or manager facility located within the corporate City limits. (These appointments by City Manager subject to Council approval.	As needed	1 year	<ol style="list-style-type: none"> 1. Vacancy, Council President or Designee 2. Greg Buckley, City Manager 3. Vacancy, Lodging Representative 4. Vacancy, Council or Public 5. Bill LeClair, Council or Public
Splash Pad and Ice Rink Planning Committee	Special citizen committee to give guidance to the planning and design process, working with a qualified professional firm, and to provide recommendations to the City Council regarding the design and construction of this project	7 members to include representatives Advisory Recreation Board; Two Rivers Main Street Board of Directors, business owners and general public	As needed Staff: Park & Rec, Community Development Director City Manager, TR Main Street Director		<ol style="list-style-type: none"> 1. Wendy Kozlowski Brandt, Chair 2. Nathan Kronforst 3. Kathy Peterson 4. Jayne Rulseh 5. Theresa Leiberg 6. Scott Stechmesser 7. Vacancy Vacancy, Council Tracey Koach, Council
City Council Representatives to Outside Organizations					
Two Rivers Main Street, Inc.	Private, not-for-profit corporation established to pursue downtown revitalization. Major funding sources have included a Business Improvement District (BID) and annual City contribution. (Not a	13 voting member board (includes City Manager and 1 council member)	Monthly 2 nd Tuesday 7:00 AM	3 years	Darla LeClair, Council

Board/Commission	Functions	Membership	Meetings	Term	Members
	board or committee of City government)				
Manitowoc Area Visitor & Convention Bureau			Every Other Month 2 nd Thursday 8:00 AM		Vacancy, Council