



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, July 18, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Local elementary or pre-school students can be nominated to lead the Pledge of Allegiance at the second Council meeting of the month by contacting the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Councilmembers Excused: Tracey Koach

ALSO PRESENT: Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Mike Mathis, Parks & Recreation Director; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; and Greg Buckley, City Manager; and Jack Bruce, City Attorney.

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Ring reported on a comment he received from a citizen that watches Council meetings online about difficulty hearing Councilmembers when they don't speak directly into the microphone.

Councilmember B. LeClair reported on a comment he received from a person regarding a missing railing at the boat ramp at the Vet's Park boat ramp. Mr. Buckley reported that the Parks & Recreation Department will have this issue addressed. He encouraged Councilmembers to communicate such concerns to appropriate City staff as soon as possible.

Councilmember Dahlke reported that he received the following comments from citizens:

- Councilmembers frequently say “I think...” rather than expressing concern for what the citizens want. The same citizen reported that they would like to view meetings on the Spectrum public access channel again.
- Council is sweeping things under the rug since meetings are not being broadcast to the Spectrum public access channel.
- It is disappointing that Councilmembers are rarely seen out in public seeking resident input.
- If the City is willing to spend more than \$100,000 on a pickleball court, they should be willing to spend less than one-quarter of that to televise meetings to the Spectrum public access channel.
- The red concrete replacement along Washington Street should not have any stamping. Councilmember Dahlke reported that he informed the citizen that the concrete is being replaced without stamping.
- Councilmembers act on what they think or want and not what the public wants.

Councilmember Wachowski reported on a question received regarding the pickleball courts. Mr. Buckley reported that staff has reviewed recommended changes to the spec. Staff is meeting again this week to determine a timeline to re-bid the project.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

9. CITY MANAGER'S REPORT

A. Invited Guests
None.

B. Status Update/Reports

Mr. Buckley gave kudos to Dominitz Flowers and Green Acres Landscaping for their upkeep of the hanging baskets along Washington Street sponsored by Two Rivers Main Street.

1. Staffing Updates

Mr. Buckley reported that the City continues recruitment for a Public Works Director/City Engineer to fill an upcoming vacancy due to the retirement of Jim McDonald. Interviews are being conducted this week for a full-time Community Service Officer position. Other current vacancies include openings for part-time Building Attendants at the Parks & Recreation Department.

2. 17th Street Reconstruction Project

Mr. Buckley reported that temporary water service for the 17th Street Reconstruction Project is to be set up the week of July 18. The contractor is scheduled to start installing underground utilities in late July, pending material availability. The roadway will be closed to through traffic at this time. Due to the late start for the 17th Street Reconstruction Project, the Zlatnik Drive asphalt resurfacing will likely be delayed to Spring 2023. Also, a pre-construction meeting with the contractor for scattered site lead water service replacements (50 total) is scheduled for Wednesday, July 20.

3. Central Park West 365 Project

Mr. Buckley reported that donations and pledges received to date for the Central Park West 365 Project total just over \$630,000, closing in on 80% of the fund-raising goal of \$800,000. A fundraiser led by the Fundraising Committee and City staff at Bryan Lee Day netted \$1,300 towards the project.

Mr. Buckley also provided an answer to question from Councilmember Dahlke's question about the cost of water usage for the planned water feature. Daily water usage on a hot, busy summer day is estimated at 40,000 gallons. Under the City's current rate

structure, that would cost just under \$200. The water feature will not be in constant operation, but will have an "easy button" that users can press to activate the feature. The water feature will also be able to be operated on a timed cycle during evening hours for visual effects.

4. ATV/UTV Hearing - August 15

Mr. Buckley reported that a public hearing on the City possibly allowing ATV/UTV use on City streets is being held Monday, August 15 during the regular Council meeting. The hearing is being publicized in June and July Utility billing inserts and on the City's website. Any written comments received in advance of the hearing are being forwarded to City Council weekly.

5. Kudos to Two Rivers Main Street on Second Annual Bryan Lee Day

Mr. Buckley congratulated Two Rivers Main Street on a successful Second Annual Bryan Lee Memorial Blues Fest. Councilmember D. LeClair also spoke about the overwhelming attendance at the event and some future plans for next year.

6. Senior Center Drive Up Window--CDBG COVID Project

Mr. Buckley reported that the drive-up window project, funded 100% by a CDBG COVID-relief grant, is well underway. A public hearing upon completion, required by grant guidelines, will be held at a future meeting.

7. Upcoming Events:

Mr. Buckley reported on the following upcoming events:

- a. Concert in Central Park, July 21, 6:30-8:00 pm, Two Rivers Community Band
- b. Two Rivers Snowfest, July 22-24, Neshotah Park
- c. Concert in Central Park, Thursday, July 25, 6:00-8:00 pm, The Del Rays
- d. Family Fun Night, July 26, 6:00-7:30 pm, Washington Park
- e. Relay for Life, Friday, July 29, 5:00-10:30 pm, Central Park
- f. Bands on the Beach, Spicy Tie Band, July 31, 2:00-5:30 pm, Neshotah Beach

8. Other

Mr. Buckley reported that the fireworks show, cancelled on July 4 due to weather, has been rescheduled to Saturday, September 10 at Walsh Field along with a patriotic celebration in remembrance of 9/11.

City Public Works crews are replacing stamped, colored crosswalks at Washington and 17th Street with new, flat-surfaced colored concrete. This is the first in a multi-year project to replace all crosswalks along Washington Street downtown.

Mr. Buckley also reminded Councilmembers interested in marching in the Snowfest parade that lineup starts at 10:30 am on Saturday, July 23 for an 11:00 am parade.

C. Legislative/Intergovernmental Update
None.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Meeting - July 5, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, June 14, 2022

2. Public Utilities Committee, July 12, 2022
3. Public Works Committee, July 6, 2022
4. Plan Commission, July 11, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, June 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Applications and Petitions

1. Application for Temporary Class "B" Retailer's License from Softball Central for Crazy from the Heat 7 Girls Fastpitch Tournament at Vietnam Veterans Memorial Park, 1200 35th Street, July 28-31, 2022

Recommended Action:

Motion to approve the application and authorize issuance of the license

- E. Noise Ordinance Waiver Request From Relay for Life on Friday, July 29 Until 11:00 PM--
Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed
Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- F. Schedule Public Hearing for August 1, 2022 for a Request to Change the Zoning for a 26
Square Foot Area of Property at 1723 East Street from B-1 Business District to R-3 Single and
Double Family Residence District

Recommended Action:

Motion to schedule public hearing on August 1, 2022 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

11. CITY COUNCIL - UNFINISHED BUSINESS

- A. Ordinance to Repeal and Recreate Title 5, Chapter 2, Section 5, entitled "Amount of Sewer Service Charges" of the Municipal Code, Increasing the Fixed Charge and Additional Unit Charge Each by \$2.00 Per Month

Recommended Action:

Motion to waive reading and adopt the ordinance

Mr. Buckley recapped various options for sewer rate adjustments discussed by the Public Utilities Committee following discussion by the Council at the July 5 meeting.

Councilmember D. LeClair provided a report on behalf of the Public Utilities Committee and an explanation for the Committee's recommendation to increase the fixed charge and unit charge by \$2.00 monthly and the necessity for such increases.

Council discussed pros and cons of implementing a rate change including possibilities of decreasing charges for other utilities to offset this proposed increase.

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.

Voting Yea: D. LeClair, Petri, Ring, Shimulunas, Stechmesser

Voting Nay: Dahlke, B. LeClair, Wachowski

12. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Authorizing Actions for Abatement of Nuisance at 1816 29th Street, Two Rivers, Wisconsin (Fire-Damaged Property)

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- B. City Manager's Appointment to the Committee on Aging

Recommended Action:

Motion to approve the appointment of Kyle Korinek, to the Committee on Aging, to a term expiring May 1, 2024 filling the vacancy by Kim Graves

Motion carried upon a voice vote.

Motion made by B. LeClair, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- C. Action on whether or not to upgrade cable equipment for broadcasting (Council requested staff obtain numbers from Spectrum on viewership and market penetration. Staff to also provide numbers on YouTube views.)

Recommended Action:

Council discretion

Mr. Buckley reported on statistics regarding views of City Council meetings on YouTube. The costs for broadcasting on the Spectrum public access channel have a starting cost of \$28,000 for a 36-month period.

Motion to upgrade cable equipment to broadcast meetings to the Spectrum public access channel.

Motion made by Dahlke, Seconded by Stechmesser.

Council discussed options for increased usage of the Spectrum public access channel if an upgrade to the equipment were approved.

Motion amended to upgrade cable equipment at a one-time cost of \$28,000 and direct staff to report information from Spectrum regarding equipment guarantees during the three-year commitment period and obtain viewership data following launch of the new equipment. Additionally staff is directed to present a budget amendment to Council identifying a funding source for the equipment upgrade.

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

D. Discuss Options for Council Consideration of Public Input Via Facebook

Recommended Action:

Council discretion

Mr. Buckley led a discussion with Council regarding the options for increasing exposure of Council agenda items on Facebook including posting of weekly meeting notices and City Council agendas. Councilmembers discussed their desire to be able to consider input from the public that is communicated to them via Facebook when presenting Council Communications from Citizens and/or making decisions at Council meetings.

With general consensus among the Council, there was no formal action taken.

E. Recommendation from the Public Works Committee Meeting on July 6, 2022

Public Works Director Jim McDonald and Assistant Police Chief Ben Meinnert presented information from the Public Works Committee meeting on July 6 regarding changes to traffic control at various intersections.

1. Traffic Control on Buchholz Street at 8th and 9th Streets

Recommended Action:

Motion to install yield signs on Buchholz Street at 8th and 9th Streets

Motion carried with a roll call vote.

Motion made by Ring, Seconded by Wachowski.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

2. Traffic Control on Lowell Street, between 36th Street and 44th Street

Recommended Action:

Motion to install yield signs on Lowell Street at 38th St, 39th Street and installation of stop signs on Lowell Street at 44th Street, and on 36th Street at Lowell Street

Motion to install yield signs on Lowell Street at 38th St, 39th Street, and 41st Street and installation of stop signs on Lowell Street at 44th Street, and on 36th Street at Lowell Street

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

3. Revisions to Parking Restrictions Around Magee School and Traffic Control on Lowell St, North of Magee School

Recommended Action:

Motion to allow parking on east side of Glenwood (34th-36th St); allow parking on west side of Glenwood, 34th St to south of 35th Street; extend the 'No Stopping or Parking' area on the south side of 36th Street from Glenwood Street to the west end of the west driveway on said street; place 'No Parking Here to Corner' signs at ends of existing yellow curb at the intersection of 35th Street and Glenwood

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

4. Proposed Revision to Parking Restrictions on West Park Street and Adjacent Areas on 17th and 18th Streets

Recommended Action:

Motion to establish 3-hour parking on the south side of 18th Street and north side of 17th Street, (both between Adams Street and Washington Street), and along West Park Street

Motion to establish 3-hour parking on the south side of 18th Street and north side of 17th Street, (both between Adams Street and Washington Street), and along West Park Street as recommended with the addition of time limits from 6:00am-10:00pm daily.

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Ring

13. FOR INFORMATION ONLY

A. City Council Work Session Meeting, Monday, July 25, 2022, 6:00 pm

B. City Council Regular Meeting, Monday, August 1, 2022, 6:00 pm

14. CLOSED SESSION

Motion to enter into Closed Session at 8:08 pm, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session: Review terms for possible TID 16 Development Agreement; to assist in multi-family residential development on the City-owned former Eggers Industries, downtown property on the East Twin River between 19th and 20th Streets, discuss matters pertaining to City property to possible sale of City property, discuss possible property purchase by City.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

15. RECONVENE IN OPEN SESSION

Motion to reconvene in open session to consider possible actions in follow-up to closed session discussions at 8:53 pm.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:54 pm.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk