



CITY COUNCIL WORK SESSION

Monday, April 29, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

This meeting was called to order by President Stechmesser at 6:03 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Ben Meinnert, Police Chief; Dave Dassey, IT Assistant; Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; Andrew Sukowaty, Water Utility Director; and Greg Buckley, City Manager

4. ACTION ITEMS

- A. Election of City Council Representatives to Various City Boards and Commissions and on Boards of Affiliated Organization

Recommended Action:

Council discretion

No formal action.

The Council agreed by consensus that Councilmembers will serve on citizen committees for the coming year as follows:

- **Advisory Recreation Board:** Adam Wachowski and Scott Stechmesser
- **Board of Review:** Scott Stechmesser, Bill LeClair, and Bonnie Shimulunas
- **Business and Industrial Development Committee / Community Development Authority:** Scott Stechmesser and Shannon Derby
- **Commission for Equal Opportunities in Housing:** Tim Petri and Bonnie Shimulunas
- **Committee on Aging:** Mark Bittner
- **Community Development Block Grant Housing Committee:** Bonnie Shimulunas and Bill LeClair
- **Environmental Advisory Board:** Darla LeClair and Doug Brandt
- **Library Board:** Shannon Derby
- **Plan Commission:** Adam Wachowski
- **Main Street Representative:** Darla LeClair

State Statute requires that the local room tax commission serving a single municipality consist of 4 to 6 members, at least one whom shall be a representative of Wisconsin's hotel and motel industry. The Two Rivers Ordinance sets membership at five members, to include the City Council President or his designee, the City Manager, two members who shall be

Councilmembers or members of the public, and a representative of the local hotel and motel industry. Council President Stechmesser chose to appoint former Councilmember Curt Andrews to serve in his place. Councilmember Bill LeClair was appointed as the Council representative. Councilmember Mark Bittner was appointed as a Council representative to replace Peter Crabbe.

B. Consideration of Proposed Services Agreement With Blue Heron Condominium Association
Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the Agreement on Behalf of the City

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Wachowski

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

Voting Nay: Shimulunas

C. Consideration of Amendments to City Personnel Policy Manual

Recommended Action:

Motion to approve the amendments, as recommended by the Personnel and Finance Committee

City Clerk Amanda Baryenbruch provided a summary of the proposed amendments to the Personnel Policy Manual explaining the need for the amendments to follow requirements set by the Wisconsin Retirement System.

Council Vice-President Wachowski expressed his concerns regarding the City's current comp-time policy and would like to discuss the policy in the future.

Motion carried with a roll call vote.

Motion made by Petri, Seconded by Derby

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Voting Nay: Wachowski.

D. Consider Terms for Amendment to Purchase Agreement with Wine Not, LLC for the Property at 2023 Washington Street

Recommended Action:

Motion to authorize drafting of the amendment, consistent with earlier direction from the City Council

No formal action.

City staff will draft a new amendment with Wine Not, LLC and bring to Council for approval at a future meeting.

5. DISCUSSION ITEMS

A. City Attorney Upcoming Retirement

Mr. Buckley spoke regarding the upcoming retirement of City Attorney John Bruce of West & Dunn. The City will continue to work with West & Dunn to contract a City Attorney,

B. Upcoming Leave for City Manager

Mr. Buckley spoke regarding his upcoming extended leave of absence due to a medical condition. Police Chief Ben Meinnert will be Acting City Manager during the absence.

C. Upcoming City Council Agenda Items

Mr. Buckley reviewed the upcoming items for City Council during the period of time he will be absent.

6. CLOSED EXECUTIVE SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss possible amendment to TID 16 Development Agreement With The Confluence, LLC for proposed development on City-Owned Former Eggers East Plant Site ("The Confluence" Development)

Motion carried with a roll call vote to convene in closed session at 8:34 PM

Motion made by Petri, Seconded by Shimulunas
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

7. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote to reconvene in open session at 8:58 PM

Motion made by Petri, Seconded by Derby
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Motion carried with a roll call vote to approve preparation of an amendment to the TID 16 Development Agreement with The Confluence, LLC for proposed development on City-Owned Former Eggers East Plant Site and stay consistent with staff recommendations as outlined in the staff memo, including the non-refundable \$30,000 amendment fee.

Motion made by Petri, Seconded by B. LeClair.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

8. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 9:02 PM.

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by D. LeClair
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk