



CITY COUNCIL MEETING

Monday, June 01, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Katherine Dahlke, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Scott Stechmesser

Absent: Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

A. 26-098 Public Hearing for a Proposed Amendment to the City of Two Rivers Zoning Ordinance to Regulate Setbacks for Properties within the Main Street and Waterfront Corridor Overlay District

Summary: The proposed ordinance amendment would update setback regulations within the Main Street and Waterfront Corridor Overlay District to encourage more pedestrian-friendly redevelopment patterns consistent with traditional downtown and waterfront development. The amendment would eliminate minimum side-yard and rear-yard setback requirements for most properties within the overlay district and would establish reduced front-yard setbacks ranging from zero feet up to the minimum setback required of any directly adjoining residential zoning district. These changes are intended to support infill development, adaptive reuse of old buildings, improved walkability, and long-term waterfront investment opportunities. The Two Rivers Plan Commission reviewed the proposed amendment on May 11, 2026, and unanimously recommended approval to the City Council.

Recommended Action:

Motion to waive reading and amend the ordinance based on the recommendation of the Plan Commission

Council President Stechmesser opened the first call for public input for the public hearing.

No one spoke. Council President Stechmesser closed the first call for public input and opened the second call for public input for the public hearing.

No one spoke. Council President Stechmesser closed the second call for public input and opened the third and final call for public input for the public hearing.

No one spoke

Motion carried with a roll call vote.

Motion made by Dahlke, seconded by B. LeClair.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

6. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

Two Rivers Citizen – questioned why the lot on 12th Street between Adams Street and Monroe Street is not getting mowed when all other citizens are required to keep their grass cut.

John Gomez – New trees were planted along 17th Street and Lincoln Ave, these trees have been neglected. Is there a plan to take care of these trees in the future? Also, is there a way to look into “no parking” signs along Pierce Street before people start to park on the grass.

Tracey Koach – Agreed about the neglecting of the trees. Also, supports Corey Thuss being nominated for the BIDC/CDA Committee.

7. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Councilmember Bittner – numerous complaints during the cleanup from the recent storm, thank you to all the hardworking staff

Councilmember B. LeClair – thank you to the City for taking care of a large tree that was down

Council President Stechmesser – had a question if the City is still doing brush pickup.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

9. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-099 Presentation of Minutes

1. City Council Regular Meeting, May 18, 2026

B. 26-100 Minutes of Meetings

1. Public Works Committee, May 6, 2026
2. Advisory Recreation Board, May 20, 2026
3. Explore Two Rivers Board of Directors, May 21, 2026
4. Business Improvement District Board, May 21, 2026

C. 26-101 Applications and Petitions

1. 2026-2027 License Renewals for a License Period of July 1, 2026 - June 30, 2027:
"Class A" - Qty: 1
"Class B" - Qty: 5
Tobacco - Qty: 1

D. 26-102 Proclamation Designating Thursday, June 25, 2026 as Sundae Thursday

- E. 26-103 Appointment of Corey Thuss to a Three-Year Term on the Business and Industrial Development Committee and a Four-Year Term on the Community Development Authority**
- F. 26-104 Appointment of Beth Kowalski to a Two-Year Term on the Explore Two Rivers Board of Directors**
- G. 26-105 Compliance Maintenance Resolution for Wastewater Treatment Plant**
- H. 26-106 Resolution Waiving Building Permit Fees for Storm-Related Repairs in the City of Two Rivers, Wisconsin, based on the recommendation of the City Manager**

Summary: This resolution helps support residents and local businesses recovering from the recent storm by temporarily waiving City building permit fees through June 30, 2026 for eligible storm-related repairs, including retroactive coverage for permits issued after May 18.

Recommended Action:

Motion to waive reading and adopt the resolution

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda as presented

Motion carried with a voice vote.

Motion made by Derby, seconded by Dahlke to approve the consent agenda with removing items 26-105 and 26-106.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

10. CITY COUNCIL - FORMAL ITEMS

- A. 26-105 Compliance Maintenance Resolution for Wastewater Treatment Plant**

Motion carried a roll call vote.

Motion made by D. LeClair, seconded by Bittner to adopt the resolution.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

- B. 26-106 Resolution Waiving Building Permit Fees for Storm-Related Repairs in the City of Two Rivers, Wisconsin, based on the recommendation of the City Manager**

Motion carried a roll call vote.

Motion made by D. LeClair, seconded by Bittner to adopt the resolution.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

- C. 26-107 Bid Award to Signs Plus for Neshotah Park Wayfinding and Directional Signage in the Amount Not-to-Exceed \$56,382**

Summary: This project includes the fabrication and installation of two gateway signs, seven auto directional and parking signs, five orientation kiosks, ten pedestrian directional signs, six trail informational posts, and final design work. This project is part of the Neshotah Park Master Plan adopted by City Council in May 2023 and has incorporated extensive community feedback in meetings with the Advisory Recreation Board.

These efforts are funded with a 2025 WI DNR Stewardship grant already received and remaining City capital funds from 2025. There are no General Fund expenses related to this project.

The budget for this project was set at \$68,000 but a competitive bid process resulted in four bidders with the most competitive bid from Signs Plus of Manitowoc in the amount of \$51,257.

A 10% project contingency in the amount of \$5,125 is included in the not-to-exceed amount to cover project-related amenities such as picnic tables, grills, and trash cans which align with the original intent of the grant funding.

Recommended Action:

Motion to award contract to Signs Plus of Manitowoc, based on its lowest qualified bid, in the amount not-to-exceed \$56,382

Motion carried with a voice vote.

Motion made by Bittner, seconded by Brandt.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Stechmesser

Voting Nay: Petri

11. CITY COUNCIL - DISCUSSION ITEMS

A. Neshotah Beach Concession Stand Funding Opportunity

Summary: Staff will discuss pursuing approximately \$400,000 through the USDA Rural Economic Development Loan and Grant (REDLG) Program to support renovations of the Neshotah Beach Concession Stand. This funding opportunity is being explored following the recent loss of previously hoped for grant funding that was identified to support the project.

The Council discussed different options for the concession stand and looking into why the USDA did not award the city the grant.

12. CITY MANAGER'S REPORT

13. FOR INFORMATION ONLY

– City Council Regular Meeting, Monday June 15, 2026, 6:00 PM

– City Council Work Session, Monday, June 29, 2026, 6:00 PM

– Upcoming Events

- **Chatting with the Chiefs**, Wednesday, June 3, 2026, 10:00 AM-11:00 AM, Senior Center

- **City-wide Shore and River Clean-up**, Saturday, June 6, 2026, 10:00 AM-2:00 PM, Veterans Park, Paddlers Park, Washington Park

- **Community Bonfire**, Saturday, June 6, 2026, 6:00 PM-10:00 PM, Neshotah Park

- **Two Rivers Utilities Electronics Recycle Event**, Tuesday, June 9, 2026, 7:30 AM-5:00 PM, 1415 Lake Street

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 7:01 PM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Petri

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

Respectfully submitted,

Amanda Baryenbruch
City Clerk