



## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:00 PM

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Katherine Dahlke, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Jeff Dawson, Library Director; Jeff Sachse, Community Economic Development Director; Kassie Paider, Finance Director; Dave Dassey, IT Manager; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; Ben Meinnert, Police Chief; Sean Griffin, City Attorney; and Kyle Kordell, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. INTRODUCTION OF INVITED GUESTS

#### A. **26-109 Proclamation Honoring the Career and Service of Library Director Jeff Dawson**

Motion carried with a voice vote.

Motion made by Dahlke, seconded by Derby to waive reading and adopt the proclamation.  
Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

### 6. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

Susan Ertman (1810 Lincoln St) – Asked questions regarding agenda item 26-117 and brought up a concern with campfires on the beach.

Corey Thuss (1116 McKinley St) – Spoke regarding discussion item 11-B asking why this discussion is taking place first now. She questioned the timing and if there has been concerns in the past. She also expressed elected officials should build relationships with other elected officials.

### 7. COUNCIL COMMUNICATIONS

Letters and other communications from residents

None.

## **8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

Councilmember D. LeClair spoke on the MainStreet Board stating they are looking for volunteers for the car show. There will also be a city wide rummage sale coming up.

Councilmember Derby spoke on the Library – The Library Director Jeff Dawson is retiring; they are looking forward to all the great summer reading programs

## **9. CONSENT AGENDA**

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

### **A. 26-110 Presentation of Minutes**

1. City Council Regular Meeting, June 1, 2026

### **B. 26-111 Minutes of Meetings**

1. Library Board, May 12, 2026
2. Environmental Advisory Board, May 19, 2026
3. Personnel and Finance Committee, May 26, 2026
4. Committee On Aging, June 1, 2026
5. Business and Industrial Development Committee/  
Community Development Authority, June 2, 2026
6. Plan Commission, June 8, 2026

### **C. 26-112 Finance Reports – December 2025, January, February, March, 2026**

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

### **D. 26-113 Applications and Petitions**

1. Temporary Class "B" Beer License for Two Rivers Youth Sports for Beach Bash event at Neshotah Beach, June 26 and 27, 2026
2. 2026-2027 License Renewals for a License Period of July 1, 2026 - June 30, 2027:  
"Class B" - Qty: 1  
Beer Gardens - Qty: 12  
Landscape/Tree Removal - Qty: 6  
Commercial Garbage Hauler - New License Qty: 3; Renewal License Qty: 4

### **E. 26-114 Summary of Verified Bills for May 2026 of \$1,896,021.95**

### **F. 26-115 Appointment of Elizabeth Bittner to a Four-Year Term on the Community Development Authority, expiring May 1, 2029 (filling board vacancy created by Daniel Wettstein's resignation)**

### **RECOMMENDED ACTION FOR CONSENT AGENDA** **Motion to approve the Consent Agenda as presented**

Motion carried with a voice vote.

Motion made by Dahlke, seconded by B. LeClair.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser  
Abstain: Wachowski

## **10. CITY COUNCIL - FORMAL ITEMS**

**A. 26-116 Three-Year Contract with Municipal Group for Appraisal Assessment Services in the Amount Not-to-Exceed \$200,000 over Three Years**

**Summary:** The proposed agreement with Municipal Group would provide assessment services for the City beginning January 1, 2027, following a competitive RFP process. Staff recommends Municipal Group based on its strong emphasis on resident communication, customer service, and a proactive approach to annual market maintenance that aligns with the City's recently adopted Property Assessment Policy. The agreement is intended to promote greater assessment stability, improve public understanding of the assessment process, and help maintain compliance with Wisconsin assessment ratio requirements over time.

**Recommended Action:**

Motion to approve the contract and allow staff to sign the contract on behalf of the City  
Motion carried with a voice vote.

Motion made by Brandt, seconded by Dahlke.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

**B. 26-117 Commercial Lease Agreement between the City of Two Rivers and Rosanna Cabanas for the Rental of Beach Tents at Neshotah Beach**

**Summary:** The proposed agreement authorizes Rosanna's Cabanas, LLC to operate a seasonal beach tent rental service at Neshotah Beach from June 19 through September 1, 2026, within a designated area near Parking Lots 1 and 2. The tenant will pay the City a one-time lease fee of \$100, maintain required liability insurance naming the City as an additional insured, and operate Thursdays through Sundays from 10:00 a.m. to 4:00 p.m. as a fee-based public amenity. The lease preserves public access to the beach, prohibits food sales and live music from this vendor, and may be extended for an additional one-year upon mutual agreement of both parties.

**Recommended Action:**

Motion to approve the agreement and allow staff to sign the agreement on behalf of the City  
Motion carried with a voice vote.

Motion made by Derby, seconded by Petri.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

**C. 26-118 Preliminary Resolution for Special Assessment for 18th and 19th Streets from Jackson to Emmett Streets, then Emmett Street from 17th to 22nd Streets**

**Summary:** The City is preparing for the resurfacing of 18th Street and 19th Street from Jackson Street to Emmett Street, as well as Emmett Street from 17th Street to 22nd Street. The proposed resolution initiates the special assessment process required under Wisconsin law and authorizes preparation of the assessment report identifying project costs and proposed assessments. Adoption of the resolution does not levy assessments but allows the project to advance to the next phase of design, cost estimation, and public review. The sealed bid opening for this is set for June 29, 2026.

**Recommended Action:**

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Dahlke, seconded by B. LeClair.

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

## 11. CITY COUNCIL - DISCUSSION ITEMS

### A. Presentation and Discussion with WPPI Energy on Long-Term Power Supply Contract Extension

**Summary:** WPPI Energy requests approval of an amendment extending the Member Long-Term Power Supply Contract from 2055 to 2073. The proposed extension will help preserve access to long-term power supply, financing, and transmission investments intended to maintain reliable service and competitive wholesale power costs for member communities. Approval would authorize the City of Two Rivers Electric Utility to continue participating in WPPI's long-term joint action power supply program under the proposed extended contract term.

**Recommended Action:**

No action is requested, this is presented for informational purposes only.

Mike Peters, President and CEO of WPPI presented to the Council and the need for the extension of the Long-Term Power Supply Contract.

### B. Representation of the City and External Government Relations

**Summary:** Council discussion regarding external governmental relations, legislative advocacy, and representation before state, federal, and regional agencies on matters affecting the City of Two Rivers.

**Recommended Action:**

No action is requested, this is presented for informational purposes only.

The council discussed the expectations of representation of themselves and council as a whole. City Attorney Griffin also went over helpful information regarding representation.

After council discussion, Councilmember D. LeClair addressed the public regarding this topic.

## 12. CITY MANAGER'S REPORT

## 13. FOR INFORMATION ONLY

- City Council Work Session, Monday, June 29, 2026, 6:00 PM

Upcoming Events

- **Chatting with the Chiefs at Uncorked Book Lounge**, Monday, June 15, 10:00 AM
- **Two Rivers Police Department – Kids, Cops, and Cones** at Neshotah Park Playground, Wednesday, June 17, 5:30 PM-6:30 PM
- **City-wide Rummage Sales**, Thursday, Friday, Saturday, June 18, 19, 20
- **Bike Rodeo** at Washington Park, Tuesday June 23, 6:00 PM - 8:00 PM
- **Sundae Thursday** in Central Park West, Thursday, June 25, 5:30 PM-8:00 PM
- **Cool City Classic Car Show** in downtown Two Rivers, Cruise on Friday, June 26th, 6:00 PM, Car Show on Saturday, June 27, starting at 7:30 AM
- **Beach Bash** at Neshotah Beach, Friday & Saturday, June 26 & 27
- **Time Capsule Opening** in Central Park West, Saturday, July 4, 1:00 PM
- **Fourth of July Celebration** at Walsh Field, Saturday July 4, festivities start at 5:00 PM, fireworks around 9:30 PM (dusk)

**14. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e)(g)

(e) Deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Purchase and Sale of Property

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Litigation Against Former Contractor

Motion carried with a roll call vote.

Motion made by Dahlke, seconded by Petri to convene in closed session at 8:00 PM  
Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

**15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Wachowski, seconded by Petri to reconvene in open session at 9:11 PM.  
Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 9:11 PM.

Motion carried with a voice vote.

Motion made by Wachowski, seconded by Derby.  
Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

Respectfully Submitted,

Amanda Baryenbruch  
City Clerk