



## MEMO

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**DATE:** May 10, 2023

**TO:** City Council and City Manager Greg Buckley

**FROM:** Amanda Baryenbruch, City Clerk/Human Resources Director

**SUBJECT:** Monthly Updates

### **ELECTIONS:**

The 2022-2023 Election Cycle is complete. There are no remaining elections for 2023 unless a special election is scheduled.

### **HUMAN RESOURCES UPDATES:**

- Ongoing Recruitments:
  - o Fire Chief – Interviews completed at the Police and Fire Commission meeting on 5/11/23
  - o Public Works Maintenance Worker – reviewing applications
  - o Firefighter/Paramedic – Interviews on 5/10/2023
- Recent Hires
  - o Police Officer – Jacob Schweigl

### **ANNUAL LICENSE RENEWALS:**

Paperwork for annual renewals of beer, liquor, cigarette, operator licenses, etc. are in the mail for the 7/1/23 to 6/30/24 license period. Applications are due back to the Clerk's office no later than May 19, 2023, and will be presented to City Council for approval in June.

### **OPERATOR'S LICENSES ISSUED:**

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 4/18/2022 Council meeting:

Name	Address	Duration
Kenneth Del Valle	E9450A Dellwood Ct #25, Reedsburg	1 years
Tracey Koach	3411 Parkway Blvd, Two Rivers	2 Years
Carlos Munoz	1206 Ohio St., Oshkosh	Temporary
Saleeya Blackmon	1111A 35 <sup>th</sup> St., Two Rivers	2 Years

