



CITY COUNCIL MEETING

Monday, September 15, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:08 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Mike Mathis, Parks and Recreation Director; Kassie Paider, Finance Director; Matthew Heckenlaible, Public Works Director; Dave Dassey, IT Assistant; Melissa Wiesner, Assistant Police Chief; Ben Meinnert, Police Chief; Sean Griffin, City Attorney (via phone); and Kyle Kordell, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. INTRODUCTION OF INVITED GUESTS

None.

6. PUBLIC HEARING

- A. 25-176** Public Hearing to Amend a Previously Approved Planned Unit Development Plan for St. Mark's Square Located at 1110 Victory Street, Submitted by Curt Gesell (Applicant and Owner)

Recommended Action:

Motion to approve the amended planned unit development plan as recommended by the Plan Commission

Council President Stechmesser opened the first call for public input for the public hearing. No one spoke.

Council President Stechmesser closed the first call for public input and opened the second call for public input for the public hearing. No one spoke.

Council President Stechmesser closed the second call for public input and opened the third and final call for public input for the public hearing. No one spoke.

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

7. INPUT FROM THE PUBLIC

None.

8. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner received numerous comments against the Neshotah Beach Concession Stand changes.

Councilmember Brandt received a call from an Airbnb owner expressing their concerns with the latest ordinance amendment about signage and lighting rules stating they are too strict and Doug – call from air B&B not happy with latest ordinance amendment about signage rules and lighting rules.

Councilmember Wachowski received a concern about issues with the commercial building inspector. He also was asked to have the Cool City Connect available in other ways than on the internet.

Councilmember Shimulunas received a letter regarding a business and wanted to address the city does not have authority over which businesses can buy property. Councilmember Bittner and Councilmember Petri received the same letter.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Shimulunas reported on the Main Street Board stating the Board is looking for members; the annual meeting is scheduled on November 4, 2025 at 4:00 PM.

Councilmember Derby reported on the Library Board stating the Library had a great turn out for the the Art Splash and Brat Fry Event. They have had great participation in all of their events lately.

10. CONSENT AGENDA

A. 25-177 Presentation of Minutes

1. City Council Regular Meeting, September 2, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-178 Minutes of Meetings

1. Personnel and Finance Committee, August 1, 2025
2. Library Board, August 12, 2025
3. Explore Two Rivers Board of Directors, August 12 & September 9, 2025
4. Zoning Board of Appeals, September 4, 2025

Recommended Action:

Motion to receive and file

C. 25-179 Safety Report

Recommended Action:

Motion to receive and file

D. 25-180 Summary of Verified Bills for August 2025 of \$3,324,991.37

Recommended Action:
Motion to receive and file

E. 25-181 Applications and Petitions

1. Temporary Class "B" License for Two Rivers Historical Society for Presentation of the Sister City Bronze Medallion to the City of Two Rivers event on September 16, 2025, 5:00 PM - 9:00 PM at 1622 Jefferson Street

Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Shimulunas, seconded by Derby.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. 25-182 Appointment of Jennifer Watry to a three year term on the Advisory Recreation Board, expiring May 1, 2028

Recommended Action:
Motion to approve the appointment as recommended by the City Manager

Motion carried with a voice voice.

Motion made by Shimulunas, seconded by Bittner
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

B. 25-183 Land Lease Agreement Between the City of Two Rivers and Randy Meyer, Town of Two Rivers

Recommended Action:
Motion to approve and authorize City Manager and City Clerk to sign the agreement on behalf of the City of Two Rivers

Motion carried with a voice voice.

Motion made by D. LeClair, seconded by Wachowski
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

C. 25-184 Resolution Authorizing the Submission of an Application for a 2026 Wisconsin DNR Urban Forestry Grant

Recommended Action:
Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by Brandt.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

D. 25-185 Resolution Amending 2025 Budgets for Urban Forestry and Community Development to Provide Additional Funding for Tree Removals

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Bittner, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser

Voting Nay: Petri, Shimulunas, Wachowski

E. 25-186 Consider Proposed Parking Restriction: Create a 15-Minute Loading Zone between the two driveways servicing 1900 School Street (K&L Enterprises)

Recommended Action:

Motion to remove the existing No Parking restriction located between the two driveways servicing 1900 School Street (K&L Enterprises) and replace it with a 15-Minute Loading Zone

Motion carried with a voice vote.

Motion made by Brandt, seconded by Petri

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

F. 25-187 Ordinance to Amend Section 5-2-5 of the Municipal Code, "Amount of Sewer Service Charges"

Recommended Action:

Motion to waive reading and adopt the ordinance, as recommended by the Public Works Committee

Motion carried with a roll call vote.

Motion made by Derby, seconded by Bittner

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Voting Nay: Wachowski

G. 25-168 Resolution Adopting Proposed Settlement Agreement Between Two Rivers Police Local 13 and the City of Two Rivers--New, 2-Year Collective Bargaining Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. CITY MANAGER'S REPORT

A. Community Input on the Reimagining of the Neshotah Beach Concession Stand

School bus safety

Public engagement for feedback of neshotah beach concession stand

13. FOR INFORMATION ONLY

- City Council Work Session, Monday, September 29, 2025, 6:00 PM, on-site at the Neshotah Beach Concession Stand
- City Council Regular Meeting, Monday, October 6, 2025, 6:00 PM

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible sale of City owned property
- Consideration of employment, promotion, pay, or performance of a public employee

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri to convene in closed session at 7:24 PM.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Bittner, seconded by Derby to reconvene in open session at 7:58 PM
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Clerk Note: Councilmember Wachowski left the meeting during Closed Session at 7:33 PM

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:59 PM.

Motion carried by a voice vote.

Motion made by B. LeClair, seconded by Derby
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Respectfully submitted,

Amanda Baryenbruch
City Clerk