

--MEMORANDUM--

**TO:** City Council

**FROM:** Gregory E Buckley  
City Manager



**DATE:** February 28, 2025

**SUBJECT:** Referral to Plan Commission—Possible Zoning Code Amendment to List Short-Term Rentals as a Permitted Use in the R-1 Single Family Zoning District

As shown in the minutes for the February 24 City Council work session, the Council at that meeting identified several possible ordinance amendments related to short-term rentals.

Most of these amendments would be related to Chapter 6, Section 13 of the Municipal Code, "Licensing of Short-Term Rentals." Staff will bring back suggested language for those amendments at the March 17 regular meeting or the March 31 work session.

One of the possible amendments would change language in the Zoning Code, to list short-term rentals as a permitted use in the R-1 Single-Family zoning district. By statute, changes to the Zoning Code are subject to review and recommendation from the Plan Commission. (Zoning Code amendments also require a public hearing by the City Council.)

Accordingly, I recommend that this matter be referred to the Plan Commission, for consideration at its March 10 meeting.