



MEMO

DATE: September 14, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The next election is November 8, 2022. Important dates and deadlines pertaining to voter registration and absentee voting will be released in an upcoming utility billing insert. Absentee ballots will be mailed to anyone with a valid request on file the week of September 19th.

In-Absentee Voting Days & Times:

Location: City Hall, 1717 E. Park Street, Two Rivers
Dates: Tuesday, October 25 – Friday, October 28
Monday, October 31 – Friday, November 4
Time: 8:00 am to 4:30 pm

Options for Registering to Vote:

Voter registration can take place all the way up until Election Day. To save time, on Election Day, consider registering to vote prior to the Friday before the Election.

Registering to Vote Online (until October 19):

Go to <https://myvote.wi.gov/>. If your address is up to date at the Department of Motor Vehicles you should be able to complete the entire registration process online.

Register to Vote at the Clerk's Office (Now – November 4)

Stop by City Hall, 1717 E. Park Street, Two Rivers along with your photo ID and a valid proof of residence.

Voter Registrations after October 19th must be done in person at the Clerk's Office

Register to Vote by Mail (until October 19):

Mail your Voter Registration Application to: City Clerk, PO Box 87, Two Rivers, WI 54241

Voter Registrations after October 19th must be done in person at the Clerk's Office





Upcoming presentations on elections include:

- Community Conversation at Lester Public Library – City Clerk will be present to demo the new badger books and answer any election related questions. Thursday, October 12th 6:00 PM.
- Program on “Getting Your Name on the Ballot” – Clerks from Two Rivers, Manitowoc, and Manitowoc County will assist in a virtual presentation hosted by the League of Women Voters.

HUMAN RESOURCES UPDATES:

- Recent Retirements:
 - o Jim McDonald, Public Works Director/City Engineer – September 2, 2022
- Upcoming Retirements:
 - o Vicky Berg, Zoning Administrator/Inspections Assistant – September 2022
 - o Dan Glaser, Certified Meter Technician – December 2022
- Current Recruitments:
 - o Public Works Director/City Engineer – Interviews underway
 - o Electric Meter Technician – Interviews held 9/12/22
 - o Zoning & Building Inspections Coordinator – Interviews held 9/13/22
- New Hires:
 - o Program and Events Coordinator, Senior Center – Megan Marchant

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 8/15/2022 Council meeting:

<u>Name</u>	<u>Address</u>	<u>Duration</u>
Aaron R. Bernas	716 Wilson Avenue, Sheboygan	2 years
Stephanie R. Carpenter	1605 S. 18 th Street, Manitowoc	2 years
Steve G. Lonzo	4308 Bellevue Place, Two Rivers	2 years
Joshua A. Neumeyer	2814 7 th Street, Two Rivers	2 years
Jason Ring	615 Buchholz Street, Two Rivers	Temporary
Scotlin E. Schmitz	1602 Green Street, Manitowoc	2 years
Virginia R. Sippel	2619 14 th Street, Two Rivers	2 years
Matthew R. Tess	1128 N. 11 th Street, Manitowoc	2 years
Robert E. Walesh	2504 43 rd Street, Two Rivers	2 years

