



PUBLIC UTILITIES COMMITTEE MEETING

Monday, June 03, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:02 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair, Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the May 6, 2024, Public Utilities Meeting

Darla LeClair made a motion to approve the minutes from the May 6, 2024, Public Utilities meeting, seconded by Shannon Derby. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **Roosevelt Avenue reconstruction update**

Sanitary sewer and water main installed and tested from 12th Street south of 9th Street. Water services are being installed from 9th Street to 12th Street. Still need to deal with some sanitary sewer in the street. Storm sewer installed around the 12th Street intersection. Working on sanitary laterals and water services in the northern portion of the project. Vinton Construction is planning on removing pavement.

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **WPS gas easement for Public Works, Wastewater and Electric**

As part of the Memorial Drive (STH 42) WDOT pavement project in 2025, WPS is looking at making some upgrades to their facility in advance of this work. A portion of that work is providing new services to the water utility, public works and electrical shop areas and the wastewater facility. A formal 'easement' agreement is being worked on for the portion of the new gas facility that services the public works, electrical and wastewater facilities. Awaiting revised copies of the easement as the original documents were pretty generic. Easement to be approved by staff upon completion of the project.

7. **ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE**

A. **Recycling Event - June 11th from 7:30 am - 5 pm at 1415 Lake Street**

Electronic recycling event run by utility staff and volunteers. Staff will unload to expedite the process. Typically set up cones and traffic control to direct traffic into two lanes. Only plan on once per year.

B. **Meter technician apprenticeship update**

Lineman apprenticeship is 4-year program. Five-year commitment after completion or pay back difference. Two employees enrolled – Tyler Duessing (3rd year) and Steve Gretz (2nd year); new employee to start the apprenticeship program in September (Jeff).

C. Department project update

1. Clover and Cedar Heights outage planned this week. Only one customer with issues which are being resolved.
2. Magee and LB Clarke schools – expect to post pad for transformer this week. Continue working on easement with Frontier. Frontier is dragging their feet – attorney is working on.
3. Service installs at Sandy Bay Highlands
4. Roosevelt Avenue pole installation - holding poles for utility contractor

D. WPS gas easement for Public Works, Wastewater and Electric (see 6A above)

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Scattered LSL process for contract 2-2024

Contracts are signed. Matt and Andrew reviewed the LSL process that was part of the agenda packet. Review updated memo from May 30, 2024. Lead contaminate services will be required to be updated. Property owners with costs between \$2,500 and \$2,750 less a \$2,500 grant would put cost at or below \$250. These property owners would have to pay their invoice, including sanitary lateral charges, within 90 days of the invoice date.

Tim Petri made a motion to recommend supporting the policy as presented, seconded by Shannon Derby. Motion carried.

B. Lead and copper testing update

First year testing of lead and copper since 2017. Expect to pass first round of testing for this year but will need to test a second time this fall. Currently awaiting result for two of 60 samples. Sample results averaged 11.8 ug/l with the EPA standard at 15 ug/l.

C. October EPA regulation changes - LCRI planning

Noted several changes were passed in the last two years. However, another revision will reduce level to 10 ug/l and testing of 1st and 5th liters. This will be difficult to meet. The revision will also require replacement of ALL lead services in 10 years.

D. UDF (uni-directional flushing) to begin next week

Prior flushing has shown good results with chemical in water in system. Chlorine use down. Longest duration without flushing is four years. We have new sandwich boards for notification. Expect to flush on south side.

E. Plant cyber security protocols

Have to plan on security risks. Change door locks – not mandated by DNR yet. Working on establishing a new upgraded firewall. Looking at a touch screen tablet to run the plant creating localized control upgrades.

F. Proposed Ordinance Revision – Section 5-1-5 - Compulsory sewer and water connection.

For clarification purposes, engineering and water utility are proposing adding the words “or

occupancy” after human habitation to subsection A. This would aid in clarifying the intent of this section of code. The City attorney is in agreement with the proposed modification.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Review street sweeper proposal - recommendation to approve purchase

Matthew Heckenlaibe reviewed the recommendation memo for the purchase of a new street sweeper.

Shannon Derby made a motion to direct Public Works to purchase the 2023 demonstration Bucher City Cat 5006 sweeper from Envirotech Equipment from Lannon, Wisconsin, in the amount of \$248,000, seconded by Darla LeClair. Motion carried.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

Waiting on quotations from contractors to install the effluent under system along the westerly face of the north landfill. Also waiting on dryer conditions so that there won't be a lot of unnecessary damage to the existing cap.

The WDNR received a complaint about the potential of contaminated waste draining off the landfill property and discharging into the East Twin River. Staff met WDNR on site where they looked at the so called discharge location. After observation of this area, WDNR stated that they did not believe there was an issue. However, WDNR stated that they were going to take a walk around to familiarize other WDNR staff of these landfills. During this walk, WDNR noticed some concerning water that appeared to have a sheen and also was reddish in color. WDNR took samples at three separate locations for analysis. One of the samples came back with low levels of contamination and suggested that the City take some confirmation samples. The City utilized the services of Robert E Lee & Associates (REL) to perform these samples. The City received the results of the confirmation samples which all came back with no detection of contamination.

The City utilized REL for the confirmation samples rather than the former consultant AECOM because of concerns the City had resulting in the investigation and resolution of the May 2023 seep. Because of these concerns, Engineering looked into other consultants for landfill services. REL provided a proposal to address our normal annual landfill tasks and provided a dollar amount less than what AECOM was charging the City.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Monday, July 1, 2024, at 5 pm prior to Council meeting

13. ADJOURNMENT: 5:59 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Shannon Derby. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaibe*

Public Works Director/City Engineer