



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, August 21, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

A moment of Silence to pay respect to the young man who lost his life in the waters of Lake Michigan on Saturday, August 19, and to offer our prayers and sympathy to his family, friends and all who mourn his loss.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski (NOTE: there is one vacancy on the Council at this time)

ALSO PRESENT: Dave Buss, Finance Director; Brian Delleman, Electric Utility Director; Matthew Heckenlaible, Public Works Director; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Police Chief; Dave Murack, Fire Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Director; Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A. Ordinance Changing Zoning from Waterfront Business (WFB) to Planned Unit Development District (PUD) Located at the Corner of 19th Street and East River Street, Parcel 053-000-053-010.08 Submitted by Kip Golden, CR Structures (Developer) and City of Two Rivers (Owner)

Recommended Action:

Motion to waive reading and adopt the ordinance

City Manager Greg Buckley provided background on the ordinance amendment.

The public hearing was opened by Council President Wachowski and three calls for public input were made. There was no one present and wishing to comment on the ordinance.

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Stechmesser.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

6. INPUT FROM THE PUBLIC

Donald De Bruyn (2304 Neshotah Road) – Spoke to the Council regarding safety conditions at the beach. He noted that currently there is not a system to post beach hazard warnings. Mr. De Bruyn shared that other communities post a flag at the beach or signage notifying individuals of any

beach warnings.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke had the following communications:

- He received questions about the status of Spectrum and whether the City is receiving a discount due to the delay in Spectrum restoring the local access channel. Mr. Buckley stated there is no provision in the agreement with Spectrum for a discount and they are trying to finalize the connections.
- He received a question about the tax increases on the utility bill. Dave Buss stated yearly from May to October the state sales tax is added to the electric charge on utility bills.
- He received questions about the status of 2023 Washington Street. Mr. Buckley reported the owners have run into structural issues and asbestos abatement issues. The current agreement with the City has a completion date of December 31, 2023.
- He received complaints about the continuation of Bands on the Beach after the drowning incident occurred. Mr. Buckley responded that a variety of opinions had been expressed on social media regarding this matter.

Council President Wachowski had the following communications:

- He received questions about the status of Spectrum.
- He received a complaint about a front yard garden not following the rules and regulations of the permit.
- He received an email from the Two Rivers Swim Club
- He received communication of ways to improve beach safety including flags, signage and lifeguards

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported on the Main Street Board: Tickets can be purchased at Two Rivers Mainstreet for the fall wine and beer walk; Mainstreet is looking for volunteers for Ethic Fest on September 16; there will be a Christmas parade of lights to light up the downtown. Council President Wachowski added the City is looking into holiday decorations for Central Park 365

Mr. Buckley reported on the Plan Commission: there are several items from Plan Commission on the consent agenda for approval to bring to the next Council meeting.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Mike Peters, President and CEO of the City's Energy Supplier, WPPI Energy Update

Mike Peters from WPPI Energy provided updates from WPPI, regarding the current status of WPPI and upcoming trends.

B. Status Update/Reports

Mr. Buckley asked for Police Chief Meinnert and Fire Chief Murack to provide an update on the tragic drowning event that took place over the weekend.

1. Staffing Update

Mr. Buckley reported ongoing recruitments: Acting Fire Captain – Assessment Center on

August 15th; Firefighter/Paramedic – Interviews completed; recommended candidate to hire to be presented for Police and Fire Commission approval on August 24; Public Works Maintenance Worker – applications due August 25th. New Hires: Santos Torres-Zapien was hired as a Police Officer and is currently attending the law enforcement academy at Wausau Technical College; he will graduate in Mid-December.

2. Lincoln Street Project Update

Mr. Buckley reported the main line concrete paving work is completed; work on intersections, sidewalk replacement (intermittent) underway, sidewalk ramps and driveway approaches being installed. Anticipate completion by Labor Day, with possible exception of terrace areas.

3. Story Walk Dedications at Lester Library and Zander Park

Mr. Buckley reported on August 16 the celebration and dedication of the new StoryWalk® at the Lester Public Library and Zander Park took place. Thank you to the West Foundation for the Directors' Choice Imagining Grant awarded to the Lester Library Foundation for this project. Kudos to our Library, Parks, Public Works and Utilities staff for their hard work at both locations.

4. Neshotah Park Improvements

Mr. Buckley reported site preparation for the new destination playground at Neshotah Park is underway, including the sidewalk around the perimeter. Installation is expected to begin in September, with a dedication event tentatively set for Saturday morning, October 7.

5. PFAS Testing of City Water

Mr. Buckley reported the information presented at the last City Council meeting is being included in the next round of City newsletters going out with utility bills. This information is also being shared on the TR Utilities website and Facebook Page.

6. Tourism Activities--Explore Two Rivers, Inc.

Mr. Buckley reported Explore Two Rivers was featured in the Wisconsin products pavilion at the Wisconsin State Fair, at the invitation of Travel Wisconsin. They provided an overview of the TR event calendar and shared video footage of our city, our natural settings, our businesses, and events. Executive Director of Explore Two Rivers, Brian Dean was given the stage and provided 30 minutes of Two Rivers folklore and visitor highlights. There were several hundred people in attendance.

Mr. Buckley reported Explore Two Rivers has contracted for time (6 seconds per minute) on a large digital billboard located along northbound I-43 south of Sheboygan, to promote local events and attractions.

7. Sandy Bay Highlands Subdivision

Mr. Buckley reported on new construction activity at Sandy Bay Highlands Subdivision. There are new homes in all stages of construction at the City-developed Sandy Bay Highlands conservation subdivision on the City's east side. More spec homes are coming soon. There are only four remaining available lots in the current subdivision, but the City is working on plans for a new phase, to be considered for construction in 2024.

Per earlier City Council authorization, design consultant McMahon Associates has been given the go-ahead for design work on Phase 3, to include the northerly extension of Orchard Lane and a new cul-de-sac street extending west from Orchard Lane (12-13 new lots). An area near the northwest corner of the City-owned property has also been identified as a possible planned unit development site for more single-family development.

8. Upcoming Events

- a. Washington House Furniture for Funds Fundraiser: September 16 Silent Auction.

- b. Concert in Central Park West: Two Rivers Community Band-Highlights of 2023, Thursday, August 24, 6:30 PM
- c. Garden Crawl at Van Der Brohe Arboretum, Saturday, September 26, 4:00-7:00 PM
- d. Bands on Neshotah Beach: Big Mouth and the Power Tool Horns, Sunday, August 27, 2:00 PM
- 9. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

- A. Presentation of Minutes
 - 1. City Council Meeting-August 7, 2023
Recommended Action:
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
 - 1. Lester Public Library, July 11, 2023
 - 2. Public Utilities Committee, August 7, 2023
 - 3. Plan Commission, May 8, 2023
 - 4. Committee on Aging, May 1 and June 5, 2023
 - 5. Explore Two Rivers Board of Directors, June 7, 2023
 - 6. Community Development/Business & Industrial Development, May 23, July 11, 2023
 - 7. Advisory Recreation Board, July 12, 2023
 - 8. Environmental Advisory Board, July 18, 2023
Recommended Action:
Motion to receive and file
- C. Application for New Landscape/Tree Removal License - Recommended for Approval
 - 1. Stangels Handyman Service, LLC, 3315 Parkway Blvd., Two Rivers
Recommended Action:
Motion to approve the application and authorize the City Clerk to issue the license
- D. Department Reports, July 2023
 - 1. City Clerk
 - 2. Community Development
 - 3. Electric
 - 4. Fire
 - 5. Inspections
 - 6. Library
 - 7. Parks & Recreation
 - 8. Police
 - 9. Public Works
 - 10. Safety
 - 11. Water
Recommended Action:
Motion to receive and file
- E. Summary of Verified Bills for the Month of June 2023 for \$1,832,858.78
Recommended Action:
Motion to receive and file
- F. Review of Conditional Use Application, for the Housing of a Raptor (a red-tailed hawk) as a Conditional Use at 1033 27th Street, Applicant Alexander Daron
Recommended Action:

Motion to schedule public hearing for September 18, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on August 14, 2023

- G. Review of a Conditional Use Application, Flea Market Use in Industrial Use District, (I-1) as as a Conditional Use, Corner of 12th Street and Monroe Street, Applicant Dean Jacobson
Recommended Action:

Motion to schedule a public hearing for September 18, 2023 at 6:00 PM, as recommended by the Plan Commission meeting on August 14, 2023

- H. Amend the Sign Code Ordinance to permit Short Term Rentals to have one sign, as recommended by the Plan Commission meeting on August 14, 2023

Recommended Action:

Motion to schedule public hearing for September 18, 2023, at 6:00 PM, as recommended by the Plan Commission meeting on August 14, 2023

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion made by Dahlke, Seconded by Shimulunas, to approve the Consent Agenda Items excluding Item C and to bring Item C to the next schedule Work Session Meeting on August 28, 2023.

Motion carried with a voice vote.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Request from Berserkers, 1811 19th Street, on Wednesday, September 20, 2023, from 6:00 PM to 12:00 AM--to Waive the Provisions of Sections 9-25B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

Motion carried with a voice vote.

Motion by B. LeClair, Seconded by Koach.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Shimulunas, Stechmesser, Wachowski
Abstain: Petri

- B. Comfort Resolution Directing Staff to Proceed with Activities Necessary to Amend Tax Increment Financing District (TID) 14 to Assist with New Development and Provide Necessary Public Infrastructure at the Woodland Industrial Park

Recommended Action:

Motion to waive reading and adopt the resolution

Mr. Buckley noted that the proposed changes would increase the amount of funding made available for direct grants to businesses investing at the industrial park, and possibly for further extension of street and utility infrastructure in the area south of STH 310

Motion carried with a roll call vote.

Motion by Stechmesser, Seconded by D. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. City Council Work Session Meeting, Monday, August 28, 2023, 6:00 PM
- B. Board of Review-Open Book, Wednesday, August 30, 2023, 4:00 PM
- C. City Council Regular Meeting, Tuesday, September 5, 2023, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Consider possible City assistance to development projects

Motion to enter into closed session at 7:35 PM carried with a roll call vote.

Motion by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion to reconvene in open session at 8:02 PM carried with a voice vote.

Motion by D. LeClair, Seconded by Koach

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:03 PM.

Motion carried with a voice vote.

Motion by Dahlke, Seconded by Koach.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch

City Clerk